

7 August 2012



**Christchurch Central**  
Development Unit

«Owner»  
«DirectionLine»  
«Direction\_Line\_2»  
«DeliveryLine»  
«SuburbName»  
«CityRegionName» «PostCode»

**Re: The property contained in Computer Freehold Register (Certificate of Title):**

<b>Certificate of Title No.</b>	<b>«Certificate_Title»</b>
<b>Address</b>	<b>«NO» «Street» «Type»</b>

As you may be aware, the Minister for Canterbury Earthquake Recovery has approved the Christchurch Central Recovery Plan.

Part of that Recovery Plan involves the development of a number of anchor projects and precincts in central Christchurch which are an important part of the recovery of greater Christchurch.

I am writing to you as the identified land owner and/or ratepayer for the above property. The property is situated in the area required for the «**Discription**» anchor project.

The Crown's intention is to acquire the properties in areas that are needed for the anchor projects. The Minister for Canterbury Earthquake Recovery has the power to compulsorily acquire property. However his preference is for the Crown to purchase property on agreed terms. For this reason, the Crown, acting through CERA and the Crown's Agent (The Property Group Limited) wish to know more about your property.

To obtain the information a questionnaire has been included. There is a questionnaire for each Certificate of Title or what is now known as Computer Freehold Register (CFR). Your property may consist of a number of CFRs. Please make sure that you include in the questionnaire the CFR as shown in bold at the start of this letter, being either a Certificate of Title reference starting CB or a multi-digit CFR number. If the information sought is the same for each Title or CFR you own then you can amalgamate the information into one questionnaire, but please record all CFR references in that questionnaire and the different Lot and Deposited Plan numbers in question 5. (Your Lot

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Private Bag 4999  
Christchurch 8140, New Zealand  
ccdu.govt.nz

and Deposited Plan numbers can be located on your rates account from Christchurch City Council.)

CERA has a number of questions about contact details and representatives, arrangements affecting buildings, land and the insurance position in relation to the property. Providing us with this information will make it easier for the Crown to offer a price quickly based on the valuation of the property.

If you are the land owner we would appreciate it if you could consider the material provided and, if appropriate, complete and return the questionnaire with copies of all supporting documents, to:

*CERA Questionnaire - The Property Group, PO Box 7240, Christchurch 8240*

You can download additional copies of the questionnaire from our website at [www.ccd�.govt.nz](http://www.ccd�.govt.nz).

If you are one of a group of owners of the property we suggest that you advise the other owners of this letter and, if appropriate, arrange for one questionnaire for the property to be completed and returned.

If you are a land owner's representative, the tenant of the property or are otherwise not the owner of the property, please advise The Property Group by calling (03) 363 5901 or emailing [CCDU@propertygroup.co.nz](mailto:CCDU@propertygroup.co.nz) as soon as possible.

The Crown Agent will contact you soon to confirm that you are aware of the land acquisition proposal and clarify your position.

I have enclosed two information sheets about the property acquisition process. I understand that you may have questions or wish to speak to someone about this letter and/or the acquisition process. For more information or assistance please call us on 0800 RING CERA (0800 7464 2372) or email [info@cera.govt.nz](mailto:info@cera.govt.nz).

Yours sincerely

Warwick Isaacs  
**Director, CCDU**