



10 October 2023



Reference: OIA-2022/23-0967

Dear 

**Official Information Act request relating to funding requested by territorial local authorities to cover Cyclone Gabrielle response and recovery costs**

Thank you for your Official Information Act 1982 (the Act) request received on 30 May 2023. You requested:

*May I please request the following under the Official Information Act in full and in fully searchable and copyable format:*

- How much money has been sought by territorial local authorities from NEMA to cover Cyclone Gabrielle response and recovery costs – broken down by TLA
- How much money has been sought by territorial local authorities from NEMA to cover Cyclone Gabrielle response and recovery costs – broken down by ‘type’ (eg welfare, emergency infrastructure etc - however this is classified/categorised by NEMA)
- Of the costs sought from TLAs
  - o How much has been granted (even if the money has not yet been given to the TLA)
  - o How much has been declined
  - o How much is yet to be considered
- Any and all correspondence of any kind between NEMA and TLAs regarding funding requested by a TLA that NEMA has declined – including emails, memos, reports etc – both from and to NEMA
- All internal NEMA reports, meeting minutes, memos, emails and similar discussing decisions about funding requests from TLAs that NEMA declined“ ”

On 29 June 2023, we wrote to you advising we required an extension for further consultation necessary in order to answer your request. On 25 August 2023, we provided material to answer parts one to three of your request. We also advised that there were no meeting minutes or reports identified as in scope of your request. We confirmed that providing emails within scope of your request would require substantial collation and declined that aspect of the request under section 18(f). Finally, we confirmed there were memorandum in scope of your request and confirmed these would be released to you in part.

We are now able to release the requested information to you. Internal memos pertaining to NEMA funding requests and grants are released to you in part, with information withheld under the following section of the Act. Thank you for your patience while we processed your request.

- section 9(2)(g)(ii), to maintain the effective conduct of public affairs by protecting officials from improper harassment.

In making my decision, I have considered the public interest considerations in section 9(1) of the Act. No public interest has been identified that would be sufficient to override the reasons for withholding that information.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely



Anthony Richards  
**Chief Advisor to the Deputy Chief Executive, Emergency Management**



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	28 April 2023
<b>Title</b>	<b>Hawke's Bay Regional Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Hawke's Bay Regional Council (HBRC) following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that HBRC be reimbursed for eligible welfare related response costs in the sum of \$565,723.85 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
4. HBRC arranged welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established at Maraes and schools. Due to the length of time required to restore roading access for the isolated communities, HBRC have been continuing to provide welfare support to these isolated communities as far as it needed.
5. HBRC has submitted their formal claim seeking full reimbursement (100% government contribution) for the welfare related costs includes food, water, costs associated with food distribution centre, generators, equipment installed to provide welfare good delivery.



**Discussion**

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- 6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
- 7. The initial draft welfare claim received from HBRC totalled \$930,392.75 (excluding GST).
- 8. After a line-by-line review of the draft claim, \$29,734.73 was removed from the claim for ineligible costs. The ineligible costs related to accommodation for deployed staff to Emergency Coordination Centre, welfare for farm animals, PPE for clean-up and other non-welfare related costs.
- 9. There are costs totalling \$334,934.17 that require further information from HBRC to enable us to make the eligibility decision, we are currently working through these costs with them. The breakdown of the eligibility amounts is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$565,723.85
Ineligible costs	\$29,734.73
More information required	\$334,934.17
<b>Total</b>	<b>\$930,392.75</b>

- 10. HBRC and NEMA have agreed to reimburse the costs already deemed eligible to assist with Council’s cashflow while eligibility decision are made on transactions that require additional information or are yet to be confirmed. Any further costs that are deemed eligible will be processed in the next welfare claim.
- 11. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$565,723.85 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:
 

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
- 12. The formal HBRC claim (Chief Executive’s letter and invoice) in the sum of \$565,723.85 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the HBRC.

**Financial**

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- 13. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
- 14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
- 15. Subject to your approval, the reimbursement of the HBRC’s eligible welfare related response costs in the sum of \$565,723.85 (excluding GST), would take total reimbursements to local authorities made



**IN CONFIDENCE**

against the PLA in the 2022/23 financial year to \$4,569,919.08 (excluding GST) and would leave \$7,430,080.92 remaining of the sub-delegated limit.

Released under the Official Information Act 1982

**Recommendation and approvals**

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Hawke's Bay Regional Council in the sum of \$565,723.85 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	28 April 2023

17. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Hawke's Bay Regional Council in the sum of \$565,723.85 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	09 May 2023

ATTACHMENT A: Formal Hawke's Bay Regional Council Claim

Released under the Official Information Act 1982



21 April 2023

Director of CDEM  
National Emergency Management Agency  
PO Box 5010  
**Wellington 6145**  
Emailed to: [claims@nema.govt.nz](mailto:claims@nema.govt.nz)

Attention: Claims

### **Cyclone Gabrielle Emergency Expenditure Response Claim One – Welfare related costs**

This claim has been prepared in accordance with section 33.4 of the Guide setting out the Government's financial support to local authorities for response activities.

The claim is for a total of \$650,582.45 GST inclusive. A breakdown of these costs is included in the attached Excel spreadsheet. A copy of all invoices comprising the claim are also included in this spreadsheet by way of reference number.

I certify that the transactions included within Hawkes Bay Regional Council's claim in support of the Cyclone Gabrielle response are authorised in accordance with Hawkes Bay Regional Council's authorisation policy. I also certify that the goods and services provided were solely in relation to the Cyclone Gabrielle event.

For any further information or if clarification is required, please contact [s9\(2\)\(g\)\(ii\)](#) on [s9\(2\)\(g\)\(ii\)](#) or email [s9\(2\)\(g\)\(ii\)](#)

Yours sincerely



**Pieri Munro**  
Interim Chief Executive

[s9\(2\)\(g\)\(ii\)](#)

Hawke's Bay Regional Council | Te Kaunihera ā-rohe o Te Matau a Māui  
159 Dalton Street, Napier 4110 | [hbrc.govt.nz](http://hbrc.govt.nz)

**Enhancing Our Environment Together | Te Whakapakari Tahī | Tō Tātau Taiao**



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This communication, including any attachments, is confidential. Refer to the [disclaimer](#) on our website.



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	19 May 2023
<b>Title</b>	<b>Hawke's Bay Regional Council – Welfare claims 2 and 3: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Hawke's Bay Regional Council (HBRC) following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that HBRC be reimbursed for eligible welfare related response costs in the sum of \$711,613.92 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
4. HBRC arranged welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established at Maraes and schools. Due to the length of time required to restore roading access for the isolated communities, HBRC have been continuing to provide welfare support to these isolated communities as far as it needed.
5. HBRC has submitted their second formal claim seeking full reimbursement (100% government contribution) for the welfare related costs includes food, water, costs associated with food distribution centre, generators, equipment installed to provide welfare good delivery.

**Discussion**

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6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claim number 2 received from HBRC totalled \$1,389,061.57 (excluding GST).
8. After a line-by-line review of the draft claim, \$130,797.27 was removed from the claim for ineligible costs. The ineligible costs related to PPE and tools for clean-up and other non-welfare related costs such as generators used on farms, helicopters for transporting Maori Wardens and traffic management.
9. There are also costs totalling \$778,669.99 that require further information from HBRC to enable NEMA to make eligibility decisions. The Financial Assurance team will continue working with HBRC to confirm eligibility. The breakdown of the eligibility amounts from the draft claim 2 is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$479,594.31
Ineligible costs	\$130,797.27
More information required	\$778,669.99
<b>Total</b>	<b>\$1,389,061.57</b>

10. HBRC and NEMA have agreed to reimburse the costs already deemed eligible to assist with Council's cashflow while eligibility decision are made on transactions that require additional information or are yet to be confirmed. Any further costs that are deemed eligible will be processed in the next welfare claim.
11. Following the assessment in paragraphs 8 and 9 the HBRC re-submitted claim 2. In addition to the \$479,594.31 eligible costs, it added costs of \$25,131.59 from claim 1. These costs had been held over from consideration when claim 1 was assessed pending further information, which has subsequently been provided.
12. The HRB then submitted a further claim for \$206,888.02, also from claim 1. This was not included in the revised claim 2 due to delays in confirming eligibility. This additional amount was submitted as claim 3.
13. Total costs for reimbursement in the revised claim 2 and claim 3 are set out in the table below:

Claim Reference	Amounts (excluding GST)
Eligible costs from claim 1 (included in revised Claim 2 invoice)	\$25,131.59
Eligible costs from claim 2	\$479,594.31
Eligible costs from claim 1 (included in Claim 3 invoice)	\$206,888.02
<b>Total</b>	<b>\$711,613.92</b>

14. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$711,613.92 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:



**IN CONFIDENCE**

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

15. The formal HBRC claims 2 and 3 (Chief Executive’s letter and invoice) in the sum of \$711,613.92 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the HBRC.

**Financial**

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16. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
17. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
18. Subject to your approval, the reimbursement of the HBRC’s eligible welfare related response costs in the sum of \$711,613.92 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$6,172,132.59 (excluding GST) and would leave \$5,827,867.41 remaining of the sub-delegated limit.

Released under the Official Information Act 1982

**Recommendation and approvals**

19. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Hawke's Bay Regional Council in the sum of \$711,613.92 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	19 May 2023

20. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Hawke's Bay Regional Council in the sum of \$711,613.92 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	24 May 2023

**ATTACHMENT A:** Formal Hawke's Bay Regional Council Claim 2 and 3

Released under the Official Information Act 1982



10 May 2023

Director of CDEM  
National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

**VIA EMAIL:** [claims@nema.govt.nz](mailto:claims@nema.govt.nz)

**ATTENTION: CLAIMS**

### **CYCLONE GABRIELLE EMERGENCY EXPENDITURE RESPONSE CLAIM TWO – WELFARE RELATED COSTS**

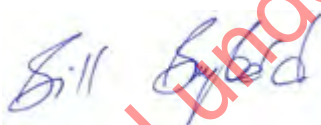
This claim has been prepared in accordance with section 33.4 of the Guide setting out the Government's financial support to local authorities for response activities.

The claim is for a total of \$580,434.00 GST inclusive. A breakdown of these costs is included in the attached Excel spreadsheet. A copy of all invoices comprising the claim are also included in this spreadsheet by way of reference number.

I certify that the transactions included within Hawkes Bay Regional Council's claim in support of the Cyclone Gabrielle response are authorised in accordance with Hawkes Bay Regional Council's authorisation policy. I also certify that the goods and services provided were solely in relation to the Cyclone Gabrielle event.

For any further information or if clarification is required, please contact s9(2)(g)(ii) on s9(2)(g)(ii) or s9(2)(g)(ii)

Yours sincerely



**Bill Bayfield**  
**Interim Chief Executive**

Phone: s9(2)(g)(ii)  
Mobile: s9(2)(g)(ii)  
Email: s9(2)(g)(ii)



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	6 July 2023
Title	Hawke's Bay Regional Council – Welfare claim 4 and special claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Hawke's Bay Regional Council (HBRC) following Cyclone Gabrielle event in February 2023; and
  - Recommend that HBRC be reimbursed for eligible welfare related response costs in the sum of \$1,448,385.69 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
- HBRC arranged welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established at Maraes and schools. Due to the length of time required to restore roading access for the isolated communities, HBRC have been continuing to provide welfare support to these isolated communities as far as it needed.
- During the response, HBRC incurred some costs that do not meet the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015 (the Guide) eligibility criteria. These costs include purchases of generators, homeware appliances and operational cost of running a food

Payment #50 from Local Authority Emergency Expenses PLA for the financial year 22/23

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distribution centre. The significant amount of these costs added financial burden to HBRC. On 26 May 2023, Hawke’s Bay Group Manager and HBRC officials met with NEMA Regional Partnership Unit to discuss this issue. Given the scale and complicity of the event response, without incurring the costs to these activities, the welfare delivery would not be possible. Based on this, NEMA agreed to reimburse HBRC for the costs that do not meet section 33 of the Guide as a one-off arrangement under the State of National Emergency. These costs will be funded from the Emergency Management Leadership and support Multi Category Appropriation for the Cyclone Gabrielle event.

6. HBRC has submitted their fourth welfare claim and special claim seeking full reimbursement (100% government contribution) for the welfare related costs including food, water, costs associated with the food distribution centre, generators, equipment installed to provide welfare goods delivery.

## **Discussion**

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7. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
8. The initial draft welfare claim 4<sup>1</sup> and special claim received from HBRC totalled \$1,775,854.97 (excluding GST).
9. After a line-by-line review of the draft claims, a total of \$327,469.28 was removed from both claims for ineligible costs. The ineligible costs related to generators hired for commercial operations, meals for staff at the Civil Defence Emergency Centre, food for volunteers and general maintenance work for the food distribution centre. The breakdown of the eligibility amounts from both claim is set out in the table below:

	<b>Initial claim (\$)</b>	<b>Not eligible (\$)</b>	<b>Eligible (\$)</b>
Section 33 claim (funded from PLA)	837,447.17	229,823.73	607,623.44
Special claim (funded from MCA)	938,407.80	97,645.55	840,762.25
<b>Total</b>	<b>1,775,854.97</b>	<b>327,469.28</b>	<b>1,448,385.69</b>

10. All eligible costs in the section 33 claim were for fuel, generators, portaloos hire for affected communities. And eligible costs in the special claim were associated with purchases of homeware appliances, generators, and operational costs for running the food distribution centre.
11. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$1,448,385.69 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution and the special arrangement as agreed:
 

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
12. The formal HBRC claim 4 and special claim (Chief Executive’s letter and invoice) of \$607,623.44 (excluding GST) and \$840,762.25 (excluding GST) respectively are attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the HBRC.

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<sup>1</sup> This claim were for the costs that required more information included in claim two and deemed eligible by NEMA after meeting with HBRC officials on 26 May 2023.

## Financial

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13. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
15. Subject to your approval, the reimbursement of the HBRC's eligible welfare related response costs in the sum of \$607,623.44 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23<sup>2</sup> financial year to \$10,750,963.35 (excluding GST) and would leave \$1,249,036.65 remaining of the sub-delegated limit.
16. Subject to your approval, the reimbursement of the HBRC's eligible welfare related response costs in the sum of \$840,762.25 (excluding GST), for other eligible welfare related response costs outside the Guide, will be drawn down against the MCA in accordance with the one-off approval obtained from the Chief Executive.
17. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Multi Category Appropriation (MCA) to approve all reimbursements for eligible response and recovery costs up to a total of \$20 million.

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<sup>2</sup> These claims were confirmed and accrued in FY 2022/23 so the amount of expenditure will be recognised in FY 2022/23. Payment will be made in FY 2023/24.

**Recommendation and approvals**

18. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Hawke’s Bay Regional Council in the sum of **\$1,448,385.69 (excluding GST)** from the following two appropriations:
  - i. Reimbursement of \$607,623.44 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - ii. Reimbursement of \$840,762.25 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	6 July 2023

19. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- c) **Approve** the payment of eligible welfare related response costs to the Hawke’s Bay Regional Council in the sum of **\$1,448,385.69 (excluding GST)** from the following two appropriations:
  - i. Reimbursement of \$607,623.44 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - ii. Reimbursement of \$840,762.25 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023



ATTACHMENT A: Formal Hawke’s Bay Regional Council Claim 3 and special claim

Released under the Official Information Act 1982

4 July 2023

National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

Dear Sir/Madam

**REIMBURSEMENT OF WELFARE RELATED COSTS AFTER CYCLONE GABRIELLE 14 FEBRUARY 2023  
UNDER THE SPECIAL ARRANGEMENT - REFERENCE 116.850.2432**

Cyclone Gabrielle resulted in many costs borne by the HBRC which do not strictly come under the criteria outlined in S33.4 of the Guide setting out the Government's financial support to local authorities for response activities. The bulk of these costs relate to running the Distribution Centre and the Bridge Pa Aerodrome (critical support infrastructure for the HBRC CDEM Welfare Response).

The Hawkes Bay Regional Council is seeking reimbursement for the following costs found in the special arrangement claim as follows:

Description	
Washing Machine provide to welfare centre	\$1,825.22
Costs associated with running Distribution Centre	
And Bridge Pa Aerodrome	\$838,937.03

The above costs are not eligible under Section 33 of the Guide to the National Civil Defence Emergency Management Plan. However, without these activities and associated costs, the necessary provision of welfare services would not have been possible to the affected communities. Therefore, we have requested and NEMA has agreed to fund these wider welfare related costs under a one-off special arrangement for the Cyclone Gabrielle event only.

All the above reimbursements are in the process of being agreed by Council and NEMA officials.

I confirm that in this claim:

- The total costs of \$840,762.25 (excl. GST) are for costs that have been deemed eligible as welfare related costs as a result of Cyclone Gabrielle event after discussion with NEMA officials.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA or funding received from other Crown agencies or external organisations have been deducted from this claim and accurate amounts claimed from NEMA.
- Hawke's Bay Regional Council accepts that this is a one-off payment arrangement for welfare support provided during the Cyclone Gabrielle event.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid or will be paid in the next week by the Hawkes Bay Regional Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) on s9(2)(g)(ii) or s9(2)(g)(ii)

Yours sincerely



**Bill Bayfield**  
**Interim Chief Executive**

Phone: s9(2)(g)(ii)

Mobile: s9(2)(g)(ii)

Email: s9(2)(g)(ii)

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	9 August 2023
<b>Title</b>	Hawke's Bay Regional Council – Welfare claim 5: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Hawke's Bay Regional Council (HBRC) following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that HBRC be reimbursed for eligible welfare related response costs in the sum of \$1,096,640.45 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
4. HBRC arranged welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established at Maraes and schools. Due to the length of time required to restore roading access for the isolated communities, HBRC have been continuing to provide welfare support to these isolated communities as far as it needed.
5. HBRC has submitted their fifth formal claim seeking full reimbursement (100% government contribution) for the welfare related costs includes food, water, costs associated with food distribution centre, generators, equipment installed to provide welfare good delivery.



## Discussion

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6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claim 5 received from HBRC totalled \$3,079,520.14 (excluding GST).
8. After a line-by-line review of the draft claim, \$33,279.39 was removed from the claim for ineligible costs. The ineligible costs related to generators for non-welfare purposes, farming animal welfare and advertising campaign for welfare.
9. There are also costs totalling \$1,949,600.30 that require further information from HBRC to enable NEMA to make eligibility decisions. The majority of costs are for helicopters that were tasked for multipurpose flights during response. The Financial Assurance team will continue working with HBRC to confirm eligibility. The breakdown of the eligibility amounts from the draft claim 5 is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$1,096,640.45
Ineligible costs	\$33,279.39
More information required	\$1,949,600.30
<b>Total</b>	<b>\$3,079,520.14</b>

10. HBRC and NEMA have agreed to reimburse the costs already deemed eligible to assist with Council's cashflow while eligibility decision are made on transactions that require additional information or are yet to be confirmed. Any further costs that are deemed eligible will be processed in the next welfare claim.
11. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$1,096,640.45 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:
 

*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*
12. The formal HBRC claim 5 (Chief Executive's letter and invoice) in the sum of \$1,096,640.45 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the HBRC.

## Financial

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13. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.



**IN CONFIDENCE**

15. Subject to your approval, the reimbursement of the HBRC's eligible welfare related response costs in the sum of \$1,096,640.45 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2023/24 financial year to \$1,096,640.45 (excluding GST) and would leave \$10,903,359.55 remaining of the sub-delegated limit.

Released under the Official Information Act 1982

**Recommendation and approvals**

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Hawke’s Bay Regional Council in the sum of \$1,096,640.45 (excluding GST).

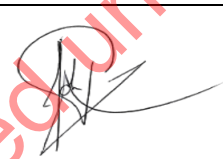
YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	9 August 2023

17. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Hawke’s Bay Regional Council in the sum of \$1,096,640.45 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	15 August 2023

ATTACHMENT A: Formal Hawke’s Bay Regional Council Claim 5

Released under the Official Information Act 1982

9 August 2023

Director of CDEM  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

VIA EMAIL: [claims@nema.govt.nz](mailto:claims@nema.govt.nz)

ATTENTION: CLAIMS

### CYCLONE GABRIELLE EMERGENCY EXPENDITURE RESPONSE CLAIM FIVE – WELFARE RELATED COSTS

This claim has been prepared in accordance with section 33.4 of the Guide setting out the Government's financial support to local authorities for response activities.

The claim is for a total of \$1,096,640.45 GST exclusive. A breakdown of these costs is included in the attached Excel spreadsheet. A copy of all invoices comprising the claim are also included in this spreadsheet by way of reference number.

I certify that the transactions included within Hawke's Bay Regional Council's claim in support of the Cyclone Gabrielle response are authorised in accordance with Hawke's Bay Regional Council's authorisation policy. I also certify that the goods and services provided were solely in relation to the Cyclone Gabrielle event.

For any further information or if clarification is required, please contact s9(2)(g)(ii) (CFO) on s9(2)(g)(ii) or email s9(2)(g)(ii)

Yours sincerely



**Dr Nic Peet**  
**Chief Executive**  
Phone: s9(2)(g)(ii)  
Mobile: s9(2)(g)(ii)  
Email: s9(2)(g)(ii)





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	27 July 2023
<b>Title</b>	Hastings District Council – Kaweka and Tutira Ward Bulk Fuel Distribution Plan Conditional Grant – Cyclone Gabrielle February 2023

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of the Kaweka and Tutira Ward Bulk Fuel Distribution Plan costs incurred by Hastings District Council following Cyclone Gabrielle under a special arrangement agreed by National Coordination Centre during Cyclone Gabrielle Response; and
  - b) Recommend that Hastings District Council be reimbursed for eligible costs in the sum of \$1,245,252.77 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remained totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
4. Parts of the Kaweka and Tutira wards were cut off after Cyclone Gabrielle and there was a demand for fuel by residents. Hawke's Bay Regional Council agreed with NEMA to provide fuel to be distributed to the isolated areas in the Kaweka and Tutira wards from 3 March through to 12 June 2023. The fuel was distributed to bulk fuel storage tanks in Patoka, Rissington, Dartmoor and Puketitiri.
5. Following the isolation of communities and demand for fuel in the Kaweka and Tutira wards, it was agreed by Chief Executive, NEMA and Hastings District Council, that NEMA would provide a grant of up to \$1,300,000 (excluding GST) for the costs incurred as part of the Kaweka and Tutira Wards Bulk Fuel Distribution Plan from 3 March to 12 June 2023. The grant would be made available against the



## IN CONFIDENCE

\$20m special funding for Cyclone Gabrielle under the Emergency Management Leadership and support Multi Category Appropriation (MCA).

6. The Kaweka and Tutira Ward Bulk Fuel Distribution Plan Grant agreement was signed on 27 July 2023.

### Discussion

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7. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
8. Hastings District Council has submitted the fuel claim totalling \$1,245,252.77 (excluding GST) for expenses related to the Kaweka and Tutira Ward Bulk Fuel Distribution Plan. The costs include the equipment for storing bulk fuel and the fuel.
9. As a result of the detailed review process, it is our view that the total claim of \$1,245,252.77 (excluding GST) represents eligible costs that are reimbursable under the Kaweka and Tutira Ward Bulk Fuel Distribution Plan Conditional Grant. Eligible costs have been agreed and accepted by the Hastings District Council.
10. If any remaining fuel or equipment (including interest earned) purchased under the grant is sold to a third party subsequent to this reimbursement, all proceeds from the sale will be returned by Hastings District Council to NEMA within 14 working days of receipt of payment.
11. The claim, Chief Executive's letter and invoice are attached to this memorandum [Attachment A] and the Kaweka and Tutira Ward Bulk Fuel Distribution Plan Grant Signed Agreement [Attachment B].

### Financial

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12. The grant will be funded through the Emergency Management Leadership and support Multi Category Appropriation (MCA).
13. The payment is under the MCA, due to these costs for critical activities carried out under response not meeting section 33. This was agreed by Chief Executive, NEMA as a one-off decision to fund under a State of Emergency arrangement and has subsequently been agreed in the Kaweka and Tutira Ward Bulk Fuel Distribution Plan Conditional Grant.
14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the MCA to approve all reimbursements for eligible response and recovery costs up to a total of \$1.3 million as per the Grant agreement.

**Recommendation and approvals**

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15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A and B;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of fuel distribution costs to Hastings District Council in the sum of \$1,245,252.77 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	27 July 2023

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A and B;
- b) **Approve** the payment of the fuel distribution costs to Hastings District Council in the sum of \$1,245,252.77 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	31 July 2023

**ATTACHMENT A: Hastings District Council Conditional Claim**

Released under the Official Information Act 1982

28 June 2023

John Price  
Deputy Chief Executive  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John,

**Conditional grant for Kaweka and Tutira Ward Bulk Fuel Distribution Plan – Cyclone Gabrielle February 2023**

On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure

Parts of the Kaweka and Tutira ward were cut off after Cyclone Gabrielle and there was a demand for fuel by residents. Hastings District Council agreed with NEMA to provide fuel to be distributed to the isolated areas in the Kaweka Ward from 3 March through to 12 June 2023. The fuel was distributed to bulk fuel storage tanks in Patoka, Rissington, Dartmoor and Puketitiri.

NEMA and Hastings District Council, have agreed to a grant of up to **\$1,300,000** (excluding GST) for the costs incurred as part of the Kaweka and Tutira Ward Bulk Fuel Distribution Plan from 3 March to 12 June 2023.

Claims to this grant have been subject to a claim eligibility review by NEMA and Council officials.

I confirm that:

- Payments may be made under this Grant only as reimbursements for actual and reasonable expenses incurred by Hastings District Council in accordance with the initiative.
- Any proceeds from sale of goods (including interest earned) funded by this grant will be returned to the Crown within 14 working days of receipt of payment.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

If you require further clarification, please do not hesitate to contact **s9(2)(g)(ii)** on **s9(2)(g)(ii)**

Kind regards,



Nigel Bickle  
Chief Executive

HASTINGS DISTRICT COUNCIL  
207 Lyndon Road East  
Hastings 4172  
Private Bag 8008  
Hastings 4150  
Phone 06 871 3000  
Fax 06 871 5100

Hastingsdc.govt.nz  
www.hastingsdistrictcouncil.govt.nz

TE KAUNIHERA O HERETAUNGA

ATTACHMENT B: Kaweka and Tutira Ward Bulk Fuel Distribution Plan Grant Signed Agreement

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	19 July 2023
<b>Title</b>	Hastings District Council – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Hastings District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Hastings District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$4,742,794.82 (excluding GST).

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
- Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

## IN CONFIDENCE

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Hastings District Council submitted a claim seeking full reimbursement of a total cost of \$4,742,994.82 (excluding GST) for solid waste management costs.
12. After a line-by-line review of the draft claim, \$200 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs relate to the delivery of flyers and consultation on the waste collection.
13. It is our view that the total solid waste related costs of \$4,742,794.82 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs relate to landfill dumping charges, residential waste collection and tyre disposal. Eligible costs have been agreed and accepted by the Hastings District Council.
14. The formal Hastings District Council claim (Chief Executive’s letter and invoice) in the sum of \$4,742,794.82 (excluding GST) is attached to this memorandum [**Attachment A**].

**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 2022/23.
18. Costs incurred were up to 30 June 2023. The MCA funding has been accrued for payment from FY 2022/23 for payment in FY 2023/24.
19. Subject to your approval, the payment to Hastings District Council for the eligible solid waste related response costs of \$4,742,794.82 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$9,010,627.72 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$9,010,627.72	\$5,989,372.28

**Recommendation and approvals**

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20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Hastings District Council, totalling \$4,742,794.82 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	19 July 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Hastings District Council, totalling \$4,742,794.82 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	25 July 2023

ATTACHMENT A: Hastings District Council Claim

Released under the Official Information Act 1982



19 July 2023  
John Price  
Deputy Chief Executive  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John,

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

Following Cyclone Gabriel in February 2023, there was a huge demand from rate payers to remove and dispose of flood damaged household waste which was inherently becoming a health and safety risk to affected property owners.

Hastings District Council (HDC) resolved to collect and dispose of residential property waste at no cost to ratepayers. Collection requests were lodged, assigned to contractors for transport to relevant disposal sites and then waste was shredded at the landfill to accommodate the excess waste coming in.

Hastings District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Solid waste management costs Feb-May 2023	\$4,742,794.82

This claim has been the subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$4,742,994.82 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management
- The invoice provided is for eligible costs as a result of Cyclone Gabrielle – February 2023.
- Funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Hastings District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)

Kind regards,



Nigel Bickle  
Chief Executive

HASTINGS DISTRICT COUNCIL  
207 Lynton Road East  
Hastings 4112  
Private Bag 9102  
Hastings 4156

Phone +64 871 5000  
Fax +64 871 5100

Hastingsdc.govt.nz  
oc1@hastings.govt.nz

TE KAUNIHERA O HERETAUNGA



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	2 June 2023
<b>Title</b>	Gisborne District Council – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”) - Claims 1, 2 and 3

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of solid waste related costs incurred by Gisborne District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - b) Recommend that Gisborne District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$1,187,013.32 (excluding GST).

## Background

2. Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
3. The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
4. On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.



## IN CONFIDENCE

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Gisborne District Council has submitted 3 claims to date seeking full reimbursement of a total cost of \$1,201,463.37 (excluding GST) for solid waste management costs. A breakdown of each claim is provided below:

Eligibility	Claim One	Claim 2	Claim 3
Eligible	\$ 395,922.08	\$ 372,435.47	\$ 418,655.77
Ineligible	\$ 3,968.75	\$ 5,357.50	\$ 5,123.80
Total (excluding GST)	\$ 399,890.83	\$ 377,792.97	\$ 423,779.57

12. After a line-by-line review of the draft claim, \$14,450.05 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs relate to traffic management and clean-up of Council buildings.
13. It is our view that the total solid waste related costs of \$1,187,013.32 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs in this claim relate to landfill charges, residential waste collection, and silt removal from residential properties.

14. The breakdown of the eligibility for the claims is provided below:

<b>Eligibility</b>	<b>Total</b>
<b>Eligible</b>	\$ 1,187,013.32
<b>Ineligible</b>	\$ 14,450.05
<b>Total (excluding GST)</b>	<b>\$ 1,201,463.37</b>

15. The formal Gisborne District Council claim (Chief Executive's letter and invoice) in the sum of \$1,187,013.32 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the Gisborne District Council. Gisborne District Council decided to combine all claims under one invoice hence the delay in processing these claims.

**Financial**

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16. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).

17. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.

18. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.

19. Subject to your approval, the payment of Gisborne District Council for the eligible solid waste related response costs of \$1,187,013.32 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$1,462,590.48 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$1,462,590.48	\$ 13,238,446.34

**Recommendation and approvals**

---

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Gisborne District Council, totalling \$1,187,013.32 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	2 June 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Gisborne District Council, totalling \$1,187,013.32 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	9 June 2023



ATTACHMENT A: Gisborne District Council Invoice

Released under the Official Information Act 1982

30 May 2023

National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

Tēnā koe,

### **Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

Te Kaunihera o Te Tairāwhiti Gisborne District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
<b>Claim 1:</b> Tairāwhiti Gisborne residential solid waste/silt related costs after Cyclone Gabrielle	<b>\$395,922.08</b>
<b>Claim 2:</b> Tairāwhiti Gisborne residential solid waste/silt related costs after Cyclone Gabrielle	<b>\$372,435.47</b>
<b>Claim 3:</b> Tairāwhiti Gisborne residential solid waste/silt related costs after Cyclone Gabrielle	<b>\$418,655.77</b>
<b>TOTAL</b>	<b>\$1,187,013.32</b>

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of **\$1,187,013.32** (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management.
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Te Kaunihera o Te Tairāwhiti Gisborne District Council
- All amounts are actual and GST exclusive

Ngā mihi



Nedine Thatcher Swann  
Chief Executive  
**Te Kaunihera o Te Tairāwhiti Gisborne District Council**





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	3 July 2023
<b>Title</b>	Gisborne District Council – Claim 4 – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Gisborne District Council – Claim 4 – in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Gisborne District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$422,834.66 (excluding GST).

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
- Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Gisborne District Council submitted a claim seeking full reimbursement of a total cost of \$422,834.66 (excluding GST) for solid waste management costs.
12. After a line-by-line review of the draft claim, total solid waste related costs of \$422,834.66 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs in this claim relate to landfill charges, residential waste collection, and silt removal from residential properties. Eligible costs have been agreed and accepted by the Gisborne District Council.
13. The formal Gisborne District Council claim (Chief Executive’s letter and invoice) in the sum of \$422,834.66 (excluding GST) is attached to this memorandum [**Attachment A**].

## Financial

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14. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).

**IN CONFIDENCE**

15. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
16. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
17. Costs incurred were up to 30 June 2023. This has been accrued in FY 2022/23 for payment in FY 2023/24 following Treasury agreeing to transfer the balance of the \$15 million funding to FY 2023/24.
18. Subject to your approval, the payment of Gisborne District Council for the eligible solid waste related response costs of \$422,834.66 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$3,302,966.23 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$3,302,966.23	\$11,697,033.77



**Recommendation and approvals**

19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Gisborne District Council, totalling \$422,834.66 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	3 July 2023

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Gisborne District Council, totalling \$422,834.66 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023

ATTACHMENT A: Gisborne District Council Invoice

Released under the Official Information Act 1982

29-Jun-23

National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

Tēnā koe,

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

Te Kaunihera o Te Tairāwhiti Gisborne District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Tairāwhiti Gisborne residential silt removal related costs after Cyclone Gabrielle – Claim 4	\$422,834.66

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$422,834.66 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management.
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Te Kaunihera o Te Tairāwhiti Gisborne District Council
- All amounts are actual and GST exclusive

Nga mihi



Nedine Thatcher Swann  
Chief Executive  
**Te Kaunihera o Te Tairāwhiti Gisborne District Council**





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	28 July 2023
<b>Title</b>	<b>Gisborne District Council –Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”) - Claims 5 and 6</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of solid waste related costs incurred by Gisborne District Council (Claims 5 and 6) in response to the Cyclone Gabrielle emergency event in February 2023; and
  - b) Recommend that Gisborne District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$217,229.54 (excluding GST).

## Background

2. Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
3. The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
4. On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Gisborne District Council submitted two claims (5 and 6) seeking full reimbursement of a total cost of \$217,229.54 (excluding GST) for solid waste management costs.
12. After a line-by-line review of the draft claim, total solid waste related costs of \$217,229.54 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs in this claim relate to landfill charges, residential waste collection, and silt removal from residential properties. Eligible costs have been agreed and accepted by the Gisborne District Council.



13. A breakdown of both claims is set out in the table below:

<b>Claim</b>	<b>Eligible (excluding GST)</b>
<b>5</b>	\$185,906.83
<b>6</b>	\$31,322.71
<b>Total</b>	<b>\$217,229.54</b>

14. The formal Gisborne District Council claim (Chief Executive's letter and invoice) in the sum of \$217,229.54 (excluding GST) is attached to this memorandum [Attachment A].

**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).

16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.

17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million incurred in FY 22/23.

18. Costs incurred were up to 30 June 2023. This has been accrued in FY 2022/23 for payment in FY 2023/24 following Treasury agreeing to transfer the balance of the \$15 million funding to be paid in FY 2023/24.

19. Subject to your approval, the payment of Gisborne District Council for the eligible solid waste related response costs of \$217,229.54 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$9,231,157.95 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim</b>	<b>Remaining Balance</b>
\$15m Solid Waste Management Fund	\$9,231,157.95	\$5,768,842.05

## Recommendation and approvals

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20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Gisborne District Council, totalling \$217,229.54 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	28 July 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Gisborne District Council, totalling \$217,229.54 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	8 August 2023

**ATTACHMENT A: Gisborne District Council Claim**

Released under the Official Information Act 1982

26 July 2023

National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

Tēnā koe,

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

Te Kaunihera o Te Tairāwhiti Gisborne District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Tairāwhiti Gisborne residential silt removal related costs after Cyclone Gabrielle – Claim 5	\$185,906.83
Tairāwhiti Gisborne residential silt removal related costs after Cyclone Gabrielle – Claim 6	\$31,322.71
<b>TOTAL</b>	<b>\$217,229.54</b>

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$217,229.54(excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management.
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Te Kaunihera o Te Tairāwhiti Gisborne District Council.
- All amounts are actual and GST exclusive.





Ngā mihi

Nedine Thatcher Swann  
Chief Executive  
**Gisborne District Council**

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	16 June 2023
<b>Title</b>	<b>Gisborne District Council – Welfare claims 1 to 5: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Gisborne District Council following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that Gisborne District Council be reimbursed for eligible welfare related response costs in the sum of \$565,544.74 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. Gisborne was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips.
4. Gisborne District Council arranged welfare access to the isolated communities and displaced people due to the cyclone. Due to the length of time required to restore roading access for the isolated communities, Gisborne District Council continue to provide welfare support to the remaining isolated communities.
5. Gisborne District Council has submitted five formal claims seeking full reimbursement (100% government contribution) for welfare related costs which includes food and food related costs, water, costs associated with medical and welfare transportation, accommodation for displaced people, fuel and fuel distribution, generators and starlink devices.

**Discussion**

6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claims received from Gisborne District Council totalled \$1,306,990.75 (excluding GST).
8. After a line-by-line review of the draft claim, \$174,686.91 was removed as ineligible costs. The ineligible costs related to cyclone damage assessments, personal protective equipment (PPE), purchase of household appliances, council related expenses including food and fuel, and communications with the public.
9. There are also costs totalling \$566,759.10 that require further information from Gisborne District Council to enable NEMA to make eligibility decisions. The Financial Assurance team will continue working with Gisborne District Council to confirm eligibility. The breakdown of the eligibility amounts from the draft claims is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$565,544.74
Ineligible costs	\$174,686.91
More information required	\$566,759.10
<b>Total</b>	<b>\$1,306,990.75</b>

10. Gisborne District Council and NEMA have agreed to reimburse the costs already deemed eligible to assist with Council’s cashflow while eligibility decision are made on transactions that require additional information or are yet to be confirmed. Any further costs that are deemed eligible will be processed in the next welfare claim.
11. A breakdown of the eligible amounts for each claim are set out in the table below:

Eligibility	Claim 1 <i>Welfare Claim 1</i>	Claim 2 <i>Welfare Claim 2</i>	Claim 3 <i>Comms Claim</i>	Claim 4 <i>Helicopter Claim 1</i>	Claim 5 <i>Helicopter Claim 2</i>
Eligible	\$145,115.98	\$2,525.49	\$12,167.40	\$367,685.87	\$38,050.00
Ineligible	\$70,495.08	\$44,826.89	\$48,924.94	\$6,600.00	\$3,840.00
Further information required	\$12,738.60	\$197,494.86	\$0.00	\$213,360.00	\$143,165.64
<b>Total (excluding GST)</b>	<b>\$228,349.66</b>	<b>\$244,847.24</b>	<b>\$61,092.34</b>	<b>\$587,645.87</b>	<b>\$185,055.64</b>

12. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$543,937.73 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

13. The remaining welfare related response costs in the sum of \$21,607.01 (excluding GST) are funded outside of the Guide and have been agreed to be funded as part of the Emergency Management Leadership and support Multi Category Appropriation (MCA). These costs relate to the purchase of generators and starlink devices. The starlinks are being funded, despite starlink devices being offered



to Councils, because they were purchased in the first days of the State of National Emergency and pre-dated NEMAs offer.

14. The formal Gisborne District Council claims 1 to 5 (Chief Executive's letter and invoice) in the sum of \$565,544.74 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the Gisborne District Council.

## Financial

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15. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
16. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
17. Subject to your approval, the reimbursement of the Gisborne District Council's eligible welfare related response costs in the sum of \$543,937.73 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$6,776,219.53 (excluding GST) and would leave \$5,223,780.47 (excluding GST) remaining of the sub-delegated limit. *Note: A sum of \$21,607.01 (excluding GST) for other eligible welfare related response costs outside the Guide, will be drawn down against the MCA.*



**Recommendation and approvals**

18. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Gisborne District Council in the sum of \$565,544.74 (excluding GST).


YES

s 9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	16 June 2023

19. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Gisborne District Council in the sum of \$565,544.74 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	20 June 2023

**ATTACHMENT A:** Formal Gisborne District Council Claims 1 to 5 invoice

Released under the Official Information Act 1982

7 June 2023

National Emergency Management Agency  
PO Box 5010  
**WELLINGTON 6145**

**ATTENTION:** John Price

Tēnā koe,

### **Reimbursement of welfare related costs after Cyclone Gabrielle February 2023**

Gisborne District Council is seeking reimbursement for the following costs found in the current welfare claim as follows:

<b>Description</b>	<b>Amount (excluding GST)</b>
C088.850.2432 – Initial welfare claim	\$543,937.73
116-850-2432 CYCGABRI	\$21,607.01
<b>TOTAL</b>	<b>\$565,544.74</b>

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of **\$565,544.74** (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoice provided is for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Te Kaunihera o Te Tairāwhiti Gisborne District Council.
- All amounts are actual and GST exclusive.



Ngā mihiui,

Nedine Thatcher Swann  
Chief Executive  
**Gisborne District Council**

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	14 June 2023
<b>Title</b>	Auckland Council – Reimbursement of Eligible Welfare Related Response Costs for the January 2023 Auckland Flooding event – Claim 1

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Auckland Council following the January 2023 Auckland Flooding event; and
  - b) Recommend that Auckland Council be reimbursed for eligible welfare related response costs in the sum of \$233,742.38 (excluding GST).

## Background

2. On 27 January 2023, regions across the upper North Island withstood heavy rainfall which caused widespread flooding and landslides. Auckland was heavily impacted, receiving more than its average monthly rainfall for January on one day and being the wettest day in recorded history. The flooding damaged roads, infrastructure and resulted in four deaths. At least 5,000 Auckland properties were assessed for damage from the flood.
3. Auckland Council established evacuation centres to support the impacted people from the flooding. South Seas Healthcare set up a Pacific Response Hub to support the impacted Pasifika community. Welfare support included provision of food and clothing. Auckland Council has agreed to submit the welfare claim on behalf of South Seas Healthcare after NEMA confirmation of the eligible costs under a one-off arrangement acknowledging that the costs would have been deemed eligible under Section 33 of the Guide to the National CDEM Plan 2015 (the Guide).
4. Auckland Council has submitted their formal claim seeking full reimbursement (100% government contribution) for welfare related costs for food and the purchase of school uniforms for impacted people.

## Discussion

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5. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
6. The original application was submitted to NEMA by South Seas Healthcare under the Cyclone Gabrielle – Welfare Support Grant on 21 April 2023 seeking reimbursement for \$330,048.23 (excluding GST). Following an initial assessment, all costs were deemed ineligible as they related to the Auckland Floods on 27 and 28 January 2023 which is not eligible under the Cyclone Gabrielle Welfare Support Grant.
7. NEMA and Auckland Council agreed that these costs could be reimbursed under a Council welfare claim, following Auckland Council paying the eligible costs to South Seas Healthcare. NEMA, Ministry of Social Development (MSD) and Auckland Council have agreed that this is a one-off funding arrangement.
8. After a line-by-line review of the draft claim, \$96,305.85 (excluding GST) was removed from the claim for ineligible costs. The ineligible costs related to purchasing school uniforms for the impacted people. MSD have confirmed the ineligible costs fit their funding criteria and the amounts will be reimbursed in full.
9. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$233,742.38 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide and are eligible for the Government 100 percent funding contribution:  
*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
10. The breakdown of the eligibility amounts is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$ 233,742.38
Ineligible costs	\$ 96,305.85
<b>Total</b>	<b>\$ 330,048.23</b>

11. The \$233,742.38 (excluding GST) of eligible costs relate to food provided to impacted people.
12. The formal Auckland Council claim (Chief Executive’s letter and invoice) in the sum of \$233,742.38 (excluding GST) is attached to this memorandum [Attachment A]. As the costs were incurred by South Seas Healthcare, NEMA Financial Assurance also obtained a Chief Executive’s letter from South Seas Healthcare [Attachment B]. Eligible costs have been agreed and accepted by both South Seas Healthcare and Auckland Council.

## Financial

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13. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery

**IN CONFIDENCE**

costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.

15. Subject to your approval, the reimbursement of Auckland Council's eligible welfare related response costs in the sum of \$233,742.38 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$7,009,961.91 (excluding GST) and would leave \$4,990,038.09 (excluding GST) remaining of the sub-delegated limit.

Released under the Official Information Act 1982



**Recommendation and approvals**

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16. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Auckland Council in the sum of \$233,742.38 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	14 June 2023

17. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible welfare related response costs to the Auckland Council in the sum of \$233,742.38 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	16 June 2023



ATTACHMENT A: Formal Auckland Council Claim

Released under the Official Information Act 1982

ATTACHMENT B: South Seas Healthcare – Chief Executive Letter

Released under the Official Information Act 1982

8 June 2023

John Price  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Tēnā koe John

### Reimbursement of welfare related costs after Auckland Floods – January 2023

On 27 and 28 January 2023, Auckland withstood heavy rainfall, which caused widespread flooding and landslides. In response, some community organisations' support impacted people at their own accord outside the Auckland Emergency Management process.

South Seas Healthcare was one of the community activated organisations who provided welfare support to impacted people, and the Ministry of Social Development (MSD) confirmed the welfare support provision to National Emergency Management Agency (NEMA).

South Seas Healthcare's eligible welfare related costs were paid for by Auckland Council, following a one-off (as an exception) agreement between NEMA and Auckland Council to reimburse the costs incurred.

Auckland Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	
<b>Purchase of Food for Flood Impacted People</b>	\$233,742.38 (excluding GST)

These claims have been subject to claim eligibility review and assessment sessions undertaken with Crown and South Seas Healthcare.

All the above reimbursements have been confirmed by NEMA and MSD.

I confirm that no other Crown agencies or external organisation funding has been provided to South Seas Healthcare nor are they expected to be received for this amount claimed from NEMA.

If you require further clarification, please do not hesitate to contact Paul Amaral, General Manager Auckland Emergency Management.

Yours sincerely



Jim Stabback  
**Tumu Whakarae | Chief Executive**



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	3 July 2023
Title	Auckland Council - Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Auckland Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Auckland Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$387,426.94 (excluding GST).

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
- Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.



## IN CONFIDENCE

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Auckland Council has submitted a claim seeking full reimbursement of \$481,594.23 (excluding GST) for solid waste management costs. Solid waste management costs include solid waste collection.
12. After a line-by-line review of the draft claim, \$94,167.29 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs related to administrative and staff costs associated with the Auckland Flooding event, staff accommodation and waste collection charges that did not result from Cyclone Gabrielle.
13. It is our view that the total solid waste related costs of \$387,426.94 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible costs have been agreed and accepted by the Auckland Council.
14. The formal Auckland Council claim (Chief Executive’s letter and invoice) in the sum of \$387,426.94 (excluding GST) is attached to this memorandum [**Attachment A**].

**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
18. Costs incurred were up to 30 June 2023. This has been accrued in FY 2022/23 for payment in FY 2023/24 following Treasury agreeing to transfer the balance of the \$15 million funding to FY 2023/24.
19. Subject to your approval, the payment of Auckland Council for the eligible solid waste related response costs of \$387,426.94 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$2,880,131.57 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$2,880,131.57	\$12,119,868.43

**Recommendation and approvals**

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20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Auckland Council, totalling \$387,426.94 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	3 July 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Auckland Council, totalling \$387,426.94 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023

ATTACHMENT A: Auckland Council Claim

Released under the Official Information Act 1982



21 June 2023

John Price  
National Emergency Management Agency  
147 Lambton Quay  
PO Box 5010  
WELLINGTON 6140

Tēnā koe John

**Reimbursement of solid waste management related costs after Cyclone Gabrielle - February 2023**  
**REF: C122.850.2432**

Auckland Council is seeking reimbursement for the following costs found in the current claim:

Vendor	Invoice #	Amount (excl. GST)
Northland Waste Limited	IN0002232, IN0002307, IN0002249, IN0002315	\$261,255.37
Green Way Limited	INV-1307, INV-1787	\$126,171.57

These claims have been subject to claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total cost of \$387,426.94 (excluding GST) is for eligible solid waste management costs in accordance with Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015
- The invoices provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- Silt clause
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Auckland Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) Customer Enhancement Manager – Waste Solutions.

Yours sincerely



Jim Stabback  
**Tumu Whakarae | Chief Executive**



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	4 July 2023
<b>Title</b>	<b>Auckland Council – Welfare claims 1,2 and 3: Reimbursement of Eligible Welfare Related Response Costs for the January 2023 flooding and February 2023 Cyclone Gabrielle events</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Auckland Council following Cyclone Gabrielle event in February 2023, and
  - b) Recommend that Auckland Council be reimbursed for eligible welfare related response costs in the sum of \$566,471.76<sup>1</sup> (excluding GST).

## Background

2. On 27<sup>th</sup> January 2023, regions across the upper North Island experienced widespread significant floods caused by heavy rainfall, with Auckland being the most affected city during this time. NIWA reported that an entire summer's worth of rain fell within one day in what it described as a 1-in-200-year event.
3. The flooding affected 25 suburbs in Auckland City, closed major motorways, and left 8,000 homes in need of damage assessment. Multiple slips caused many road closures and destroyed buildings across the city. Thousands of homes had experienced power cut.
4. On 13<sup>th</sup> February 2023, severe Tropical Cyclone Gabrielle that devastated North Island. The West Auckland communities of Piha, Karekare, Waimauku and Muriwai were heavily affected. 50 apartments were evacuated in Mount Eden on the evening of 13<sup>th</sup> after engineers determined strong winds could cause the historic Colonial Ammunition Company Shot Tower to collapse. 224 buildings were red stuck across the region, 232 were yellow stuck. Thousands of homes without power for a significant period.

<sup>1</sup> This figure is made of \$563,621.85 (excluding GST) and \$2,849.91 (GST exempt) costs which relates to gift vouchers.

## Discussion

5. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
6. Auckland Council has submitted three welfare claims as a result of January flooding and February Cyclone Gabrielle events. The initial draft welfare claims received from Auckland Council totalled \$1,973,615.16 (excluding GST).
7. After a line-by-line review of the draft claims, \$64,592.56 (excluding GST) was removed from the claims for ineligible costs. The ineligible costs related to security costs for Council BAU and travel costs for daily activities in the communities. \$1,342,550.84 were put on hold until council provides further information, if any cost is deemed eligible, it will be processed and reimbursed in subsequent claims. A summary of eligibility breakdown for claims 1, 2 and 3 is set out in the table below:

Claims #	Initial claimed amount (\$)	Ineligible (\$)	More information required (\$)	Eligible (\$)
1	1,331,728.74	56,814.04	1,058,484.50	216,430.20
2	545,511.88	2,482.90	272,228.86	270,800.12
3	96,374.54	5,295.62	11,837.48	79,241.44
	<b>1,973,615.16</b>	<b>64,592.56</b>	<b>1,342,550.84</b>	<b>566,471.76</b>

8. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$566,471.76 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

9. The \$566,471.76 (excluding GST) of eligible costs relate to accommodation for displaced people, food and water, household essentials, helicopter delivery of welfare support, security for the Civil Defence Centres, fuel for cooking and generators, hireage of generators and portaloos, and welfare bedding and storage. \$79,241.44 were the eligible welfare payments to Maraes.
10. The formal Auckland Council claim (Chief Executive’s letter and invoice) in the sum of \$566,471.76 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the Auckland Council.

## Financial

11. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
12. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.



**IN CONFIDENCE**

13. Subject to your approval, the reimbursement of the Auckland Council's eligible welfare related response costs in the sum of \$566,471.76 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23<sup>2</sup> financial year to \$9,803,174.57 (excluding GST) and would leave \$2,196,825.43 (excluding GST) remaining of the sub-delegated limit.

Released under the Official Information Act 1982

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<sup>2</sup> These claims were confirmed and accrued in FY 2022/23 so the amount of expenditure will be recognised in FY 2022/23. Payment will be made in FY 2023/24,



## Recommendation and approvals

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14. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Auckland Council in the sum of \$566,471.76 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	4 July 2023

15. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible welfare related response costs to the Auckland Council in the sum of \$566,471.76 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	5 July 2023

ATTACHMENT A: Auckland Council Claim

Released under the Official Information Act 1982

28 June 2023

John Price  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John

**Reimbursement of welfare related costs after Auckland Floods – January 2023**

On 27 and 28 January 2023, Auckland withstood heavy rainfall, which caused widespread flooding and landslides. In response, Auckland Emergency Management provided welfare support for impacted people through provision of food, equipment hire and security for Civil Defence Centres.

Auckland Council is seeking reimbursement for the following costs found in the current claim:

Description	
Welfare claims for flood impacted people	\$563,621.85 (excluding GST)
Welfare claims for flood impacted people	\$2,849.91 (exempt GST)

These claims have been the subject of claim eligibility review and assessment sessions undertaken with Crown and Auckland Council Officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of the Auckland Floods 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Auckland Council.

If you require further clarification, please do not hesitate to contact Paul Amaral, General Manager Auckland Emergency Management at s9(2)(g)(ii)

Yours sincerely



Jim Stabback  
**Tumu Whakarae | Chief Executive**





# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	10 May 2023
Title	Central Hawke's Bay District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Central Hawke's Bay District Council (CHBDC) following Cyclone Gabrielle event in February 2023; and
  - Recommend that CHBDC be reimbursed for eligible welfare related response costs in the sum of \$150,169.71 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event ever recorded at several sites in the region. A flash flood swept through several rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from the cyclone, there were still over 1,000 properties without power and many communities remain totally isolated. It was estimated around 1,300 people lived in the isolated areas during the response.
- CHBDC arranged welfare access to the isolated communities and displaced people due to the cyclone. Due to the length of time required to restore roading access for the isolated communities, CHBDC continued to provide welfare support to these isolated communities as far as it needed.
- CHBDC has submitted their formal claim seeking full reimbursement (100% government contribution) for welfare related costs including food, water, hire of port-a-loos for evacuation centres and to allow people to remain at home, costs associated with food distribution centre, hire and purchase of generators, and hire / purchase of equipment to enable delivery of welfare supplies. *Note: Under section 33, purchase of capital items such as generators are not eligible, however, given the scale of*

Payment #25 from Local Authority Emergency Expenses PLA for the financial year 22/23

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Page 1 of 4



the event, the National Controller approved local authorities / CDEM Groups to purchase and supply generators (including cost of fuel) to impacted people to allow them to remain at home.

## Discussion

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6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claim received from CHBDC totalled \$174,652.03 (excluding GST).
8. After a line-by-line review of the draft claim, \$24,482.32 (excluding GST) was removed from the claim for ineligible costs. These costs related to Council accommodation and food, purchase of mobile phones for Council staff, advertising Council welfare services, storage for personal belongings, and other response cost for wastewater. Council have been advised that costs associated with restoring wastewater services can be claimed under the 60/40 claim, if applicable.
9. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$150,169.71 (excluding GST) represents mainly eligible costs (except for the generators noted in 5) in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government's 100% funding contribution:

*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*

10. The breakdown of the eligibility categories is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$150,169.71
Ineligible costs	\$24,482.32
<b>Total</b>	<b>\$174,652.03</b>

11. The formal CHBDC claim (Chief Executive's letter and invoice) in the sum of \$150,169.71 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by CHBDC.

## Financial

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12. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
13. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
14. Subject to your approval, the reimbursement of the CHBDC eligible welfare related response costs in the sum of \$150,169.71 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$5,227,729.54 (excluding GST) and would leave \$6,772,270.46 remaining of the sub-delegated limit.

Payment #25 from *Local Authority Emergency Expenses PLA* for the financial year 22/23

## Recommendation and approvals

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15. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Central Hawke's Bay District Council in the sum of \$150,169.71 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	10 May 2023

16. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible welfare related response costs to the Central Hawke's Bay District Council in the sum of \$150,169.71 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	17 May 2023

**ATTACHMENT A: Formal Central Hawke's Bay District Council Claim**

Released under the Official Information Act 1982

8<sup>th</sup> May 2023



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

Ruataniwha Street,  
PO Box 127, Waipawa 4240  
New Zealand

Phone: 06 857 8060  
Fax: 06 857 7179

info@chbdc.govt.nz  
[www.chbdc.govt.nz](http://www.chbdc.govt.nz)

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear NEMA,

**Reimbursement of first welfare related costs after Cyclone Gabrielle on the 14<sup>th</sup> of February 2023.**

Central Hawke's Bay District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount
First Welfare claim ref: C088.850.2432	\$150,169.71 (excl GST)

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$150,169.71 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle on the 14<sup>th</sup> of February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by *Central Hawke's Bay District Council*
- *All amounts are actual and GST exclusive*

If you require further clarification, please do not hesitate to contact

s 9(2)(g)(ii) - s 9(2)(g)(ii)

s 9(2)(g)(ii) s 9(2)(g)(ii)

Kind regards

Nicola Bousfield  
Acting Chief Executive

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	4 August 2023
<b>Title</b>	Central Hawke's Bay District Council – Second welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Central Hawke's Bay District Council (CHBDC) for their second welfare claim following Cyclone Gabrielle event in February 2023; and
  - Recommend that CHBDC be reimbursed for eligible welfare related response costs in the sum of \$159,853.26 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event ever recorded at several sites in the region. A flash flood swept through several rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from the cyclone, there were still over 1,000 properties without power and many communities remain totally isolated. It was estimated around 1,300 people lived in the isolated areas during the response.
- CHBDC arranged welfare access to the isolated communities and displaced people due to the cyclone. Due to the length of time required to restore roading access for the isolated communities, CHBDC continued to provide welfare support to these isolated communities as far as it needed.
- CHBDC has submitted their formal claim seeking full reimbursement (100% government contribution) for welfare related costs including food, water, hire of port-a-loos for evacuation centres and to allow people to remain at home, purchase of generators, hireage of radios and fuel.

**Discussion**

6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claim received from CHBDC totalled \$172,662.09 (excluding GST).
8. After a line-by-line review of the draft claim, \$12,808.83 (excluding GST) was removed from the claim for ineligible costs. These costs related to hireage of Council buildings for welfare centres, food for volunteers, delivery of welfare booklets, animal welfare costs, purchase of a megaphone and people counters.
9. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$157,332.39 (excluding GST) represents eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government’s 100% funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

10. The remaining welfare related response costs in the sum of \$2,520.87 (excluding GST) are funded outside of the Guide and have been agreed to be funded as part of the Emergency Management Leadership and support Multi Category Appropriation (MCA). These costs relate to the purchase of generators. For the MCA payments, these are for the critical activities carried out under response but did not meet section 33. This was agreed by Chief Executive, NEMA as a one-off decision to fund under a State of National Emergency arrangement to cover costs such as generators and the radio equipment claimed prior to 30 June 2023.
11. The breakdown of the eligibility categories is set out in the table below:

Eligibility	Amounts (excluding GST)
Total Eligible	\$159,853.26
NEMA’s contribution from PLA	\$157,332.39
NEMA’s contribution from MCA	\$2,520.87
Ineligible	\$12,808.83
<b>Total Claim</b>	<b>\$172,662.09</b>

12. The formal CHBDC claim (Chief Executive’s letter and invoice) in the sum of \$159,853.26 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by CHBDC.

## Financial

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13. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
14. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
15. Subject to your approval, the reimbursement of the CHDBC eligible welfare related response costs in the sum of \$157,332.39 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23<sup>1</sup> financial year to \$9,179,610.96 (excluding GST) and would leave \$2,820,389.04 (excluding GST) remaining of the sub-delegated limit.

---

<sup>1</sup> These claims were confirmed and accrued in FY 2022/23 so the amount of expenditure will be recognised in FY 2022/23. Payment will be made in FY 2023/24.

**Recommendation and approvals**

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Central Hawke’s Bay District Council in the sum of \$159,853.26 (excluding GST) from the following two appropriations:
  - I. Reimbursement of \$157,332.39 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - II. Reimbursement of \$2,520.87 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation.


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	4 August 2023

17. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Central Hawke’s Bay District Council in the sum of \$159,853.26 (excluding GST) from the following two appropriations:
  - I. Reimbursement of \$157,332.39 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - II. Reimbursement of \$2,520.87 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation.

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	8 August 2023



ATTACHMENT A: Formal Central Hawke’s Bay District Council Claim

Released under the Official Information Act 1982

28 June 2023



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

Ruataniwha Street,  
PO Box 127, Waipawa 4240  
New Zealand

Phone: 06 857 8060  
Fax: 06 857 7179

info@chbdc.govt.nz  
[www.chbdc.govt.nz](http://www.chbdc.govt.nz)

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear NEMA,

**Reimbursement of second welfare related costs after Cyclone Gabrielle on the 14<sup>th</sup> of February 2023.**

Central Hawke's Bay District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount
Second Welfare claim ref: 088.850.2432	\$157,332.39(excl GST)
Second Welfare claim ref: 116.850.2432	\$2,520.87(excl GST)

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$159,853.76 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle on the 14<sup>th</sup> of February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by *Central Hawke's Bay District Council*
- *All amounts are actual and GST exclusive*

If you require further clarification, please do not hesitate to contact

s 9(2)(g)(ii) - s 9(2)(g)(ii)

s 9(2)(g)(ii)

Kind regards

Doug Tate  
Chief Executive

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	31 May 2023
<b>Title</b>	Central Hawke's Bay District Council – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding ("Solid Waste Management Fund") - Claim 1

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of solid waste related costs incurred by Central Hawke's Bay District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - b) Recommend that Central Hawke's Bay District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$252,191.14 (excluding GST)<sup>1</sup>.

## Background

2. Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
3. The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund ("the Fund") of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
4. On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke's Bay Civil Emergency Management Group areas, and Tararua District.

<sup>1</sup> This figure is made up of \$172,380.50 (GST exclusive) and \$79,810.64 (GST exempt) which relates to GST exempt costs for landfill carbon credits.

5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.
6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Central Hawke’s Bay District Council has submitted a claim seeking full reimbursement of \$252,191.14 (excluding GST) for solid waste management costs. Eligible solid waste management costs in this claim include carbon credits, landfill charges, skip bins, and waste disposal costs.
12. The carbon credit costs being claimed have yet to be incurred, however, Central Hawke’s Bay District Council have provided evidence of their contract with Westpac that they are contractually obligated to buy in April 2024. They have provided evidence for calculating the carbon credit expenses based on the weighbridge information. The Solid Waste Management special funding criteria allows for carbon credits to be claimed.
13. It is our view that all the total solid waste related costs of \$252,191.14 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria.



14. The formal Central Hawke’s Bay District Council claim (Chief Executive’s letter and invoice) in the sum of \$252,191.14 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the Central Hawke’s Bay District Council

**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
18. Subject to your approval, the payment of Central Hawke’s Bay District Council for the eligible solid waste related response costs of \$252,191.14 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$275,577.16 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$ 275,577.16	\$ 14,701,036.82

**Recommendation and approvals**

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19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Central Hawke’s Bay District Council, totalling \$252,191.14 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	31 May 2023

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Central Hawke’s Bay District Council, totalling \$252,191.14 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	12 June 2023

ATTACHMENT A: Central Hawke’s Bay District Council Invoice

Released under the Official Information Act 1982



30 May 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John,

**Reimbursement of Solid Waste Management related costs after Cyclone Gabrielle – February and March 2023**

*On 14 February 2023, the Central Hawke's Bay district suffered widespread flooding and damage as Cyclone Gabrielle made landfall.*

Central Hawke's Bay District Council is seeking reimbursement for the following costs found in the current claim as follows:

<b>Description</b>	<b>Amount (excluding GST)</b>
Additional Costs associated with solid waste disposal and management for February and March 2023 (GST excluded)	\$172,380.50
Additional Carbon Credit Costs associated with solid waste disposal and management for February and March. (GST exempt)	\$79,810.64

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$252,1914 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for Solid Waste Management
- The invoice provided is for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Central Hawke's Bay District Council
- All amounts are actual and GST exclusive



If you require further clarification, please do not hesitate to contact:

s 9(2)(g)(ii)

s 9(2)(g)(ii)

s 9(2)(g)(ii)

Yours sincerely



Doug Tate

**Chief Executive  
Central Hawke's Bay District Council.**

Released under the Official Information Act 1982



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	29 June 2023
Title	Central Hawke's Bay District Council – Claim 2 – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding ("Solid Waste Management Fund")

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of solid waste related costs incurred by Central Hawke's Bay District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - b) Recommend that Central Hawke's Bay District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$38,992.13 (excluding GST).

## Background

2. Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
3. The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund ("the Fund") of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
4. On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke's Bay Civil Emergency Management Group areas, and Tararua District.
5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Central Hawke’s Bay District Council has submitted its second claim seeking full reimbursement of \$38,992.13 (excluding GST) for solid waste management costs. Eligible solid waste management costs in this claim include additional landfill charges and trucking, removal of silt and waste, and removal and recycling of tyres that were swept onto residential properties during Cyclone Gabrielle.
12. It is our view that all the total solid waste related costs of \$38,992.13 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible costs have been agreed and accepted by the Central Hawke’s Bay District Council.
13. The formal Central Hawke’s Bay District Council claim (Chief Executive’s letter and invoice) in the sum of \$38,992.13 (excluding GST) is attached to this memorandum [Attachment A].

**Financial**

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14. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
15. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
16. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
17. Subject to your approval, the payment of Central Hawke’s Bay District Council for the eligible solid waste related response costs of \$38,992.13 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$2,492,704.63 (excluding GST). The balance of the funding allocation is set out in table below:

Funding	Payments to date, including this claim (\$)	Remaining Balance (\$)
\$15m Solid Waste Management Fund	\$2,492,704.63	\$12,507,295.37

Released under the Official Information Act 1982



**Recommendation and approvals**

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18. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Central Hawke’s Bay District Council, totalling \$38,992.13 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	29 June 2023

19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Central Hawke’s Bay District Council, totalling \$38,992.13 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	13 July 2023

Released under the Official Information Act 1982

ATTACHMENT A: Central Hawke’s Bay District Council Invoice

Released under the Official Information Act 1982



15 June 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John,

**Reimbursement of Solid Waste Management related costs after Cyclone Gabrielle – April 2023**

*On 14 February 2023, the Central Hawke's Bay district suffered widespread flooding and damage as Cyclone Gabrielle made landfall.*

Central Hawke's Bay District Council is seeking reimbursement for the following costs found in the current claim as follows:

<b>Description</b>	<b>Amount (excluding GST)</b>
Additional Costs associated with solid waste disposal and management for April 2023 (GST excluded)	\$38,992.13

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$38,992.13 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for Solid Waste Management
- The invoice provided is for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Central Hawke's Bay District Council
- All amounts are actual and GST exclusive



If you require further clarification, please do not hesitate to contact:

s9(2)(g)(ii)

s9(2)(g)(ii)

s9(2)(g)(ii)

Yours sincerely



Doug Tate

**Chief Executive  
Central Hawke's Bay District Council.**

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	24 August 2023
<b>Title</b>	<b>Central Hawke's Bay District Council: Claims 3 and 4 – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding ("Solid Waste Management Fund")</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Central Hawke's Bay District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Central Hawke's Bay District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$69,714.39 (excluding GST).<sup>1</sup>

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund ("the Fund") of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke's Bay Civil Emergency Management Group areas, and Tararua District.
- Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste

<sup>1</sup> The \$69,714.39 (excluding GST) is comprised of a total of \$9,162.06 (GST exempt) costs for the purchase of carbon credits

(including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Central Hawke’s Bay District Council has submitted its third and fourth claim seeking full reimbursement of \$34,623.40 (excluding GST) and \$35,090.99 (excluding GST) respectively for solid waste management costs. Eligible solid waste management costs in this claim include additional landfill charges and trucking, removal of silt and waste and carbon credits related to the Cyclone Gabrielle waste.

12. It is our view that the total solid waste related costs of \$69,714.39 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible costs include waste disposal, carbon credits and gate fees. No costs were deemed ineligible. Eligible costs have been agreed and accepted by the Central Hawke’s Bay District Council.

<b>Claim Number</b>	<b>Eligible amount (excluding GST)</b>
<b>Three</b>	\$34,623.40
<b>Four</b>	\$35,090.99
<b>Total</b>	<b>\$69,714.39</b>

13. The formal Central Hawke’s Bay District Council claim (Chief Executive’s letter and invoices) in the sum of \$69,714.39 (excluding GST) is attached to this memorandum **[Attachment A]**.

## **Financial**

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14. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
15. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
16. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
17. Costs incurred relate to FY 2022/23. This has been accrued in FY 2022/23 for payment in FY 2023/24 following Treasury agreeing to transfer the balance of the \$15 million funding to FY 2023/24.
18. Subject to your approval, the payment of Central Hawke’s Bay District Council for the eligible solid waste related response costs of \$69,714.39 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$9,297,571.65 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim</b>	<b>Remaining Balance</b>
\$15m Solid Waste Management Fund	\$9,297,571.65	\$5,702,428.35



## Recommendation and approvals

---

19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Central Hawke's Bay District Council, totalling \$69,714.39 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	24 August 2023

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Central Hawke's Bay District Council, totalling \$69,714.39 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	13 September 2023

Released under the Official Information Act 1982

ATTACHMENT A: Central Hawke’s Bay District Council Invoices

Released under the Official Information Act 1982



24-Aug-23

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John Price,

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – May & June 2023 Claim**

*On 14 February 2023, the Central Hawke's Bay district suffered widespread flooding and damage as Cyclone Gabrielle made landfall.*

Central Hawke's Bay District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Additional Costs associated with solid waste disposal and management for May 2023 (GST excluded)	\$27,580.00
Additional Carbon Credit Costs associated with solid waste disposal and management for May 2023. (GST exempt)	\$7,043.40
Additional Costs associated with solid waste disposal and management for June 2023 & Royalty payments to landowner for the landfill (GST excluded)	\$32,972.33
Additional Carbon Credit Costs associated with solid waste disposal and management for June 2023. (GST exempt)	\$2,118.66

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$69,714.39(excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for Solid Waste Management
- The invoice provided is for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown



agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Central Hawke's Bay District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact:

s9(2)(g)(ii)

s9(2)(g)(ii)

s9(2)(g)(ii)

Yours sincerely



Doug Tate

**Chief Executive**

**Central Hawke's Bay District Council.**

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	17 May 2023
<b>Title</b>	<b>Wairoa District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Wairoa District Council following Cyclone Gabrielle event in February 2023, and
  - b) Recommend that Wairoa District Council (WDC) be reimbursed for eligible welfare related response costs in the sum of \$192,361.59 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. According to the Wairoa District Council, Cyclone Gabrielle was “the most catastrophic weather event Wairoa has experienced in living memory.” It was one of the most significant towns impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time. The Wairoa River burst its banks and Wairoa was cut-off due to damage to roads, bridges and slips. The state highway towards Napier only opened on 14 May. It was estimated around 4,000 people were impacted in Wairoa.
4. In Wairoa, the Rapid Response Team were provided authority to deliver first response in Wairoa by NEMA. They provided their emergency food boxes to support the displaced people of Wairoa.
5. The Wairoa District Council paid for the Rapid Response Team food boxes and associated food delivery costs and are seeking full reimbursement (100% government contribution) for welfare related costs.

## Discussion

6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.

## IN CONFIDENCE

7. The initial draft welfare claim received from Wairoa District Council totalled \$192,361.59 (excluding GST).
8. As a result of the detailed review process, it is our view that all the total welfare related response costs in the sum of \$192,361.59 (excluding GST) represents eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government's 100% funding contribution:

*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*

9. The formal Wairoa District Council claim (Chief Executive's letter and invoice) in the sum of \$192,361.59 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by Wairoa District Council.

### Financial

---

10. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
11. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
12. Subject to your approval, the reimbursement of the WDC eligible welfare related response costs in the sum of \$192,361.59 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$5,430,095.71 (excluding GST) and would leave \$6,569,904.29 (excluding GST) remaining of the sub-delegated limit.

**Recommendation and approvals**

13. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Wairoa District Council in the sum of \$192,361.59 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	17 May 2023

14. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Wairoa District Council in the sum of \$192,361.59 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	17 May 2023



ATTACHMENT A: Formal Wairoa District Council Claim

Released under the Official Information Act 1982



# WAIROA DISTRICT COUNCIL

+64 6 838 7309

+64 6 838 8874

eocontroller@wairoadc.govt.nz

www.wairoadc.govt.nz

PO Box 54, Wairoa 4160, Hawke's Bay

Coronation Square, Queen Street, Wairoa

10<sup>th</sup> May 2023

Mr Gary Knowles  
Deputy Chief Executive  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Tēnā koe Mr Knowles

## Reimbursement of welfare related costs after Cyclone Gabrielle 14-02-2023

Wairoa District Council is seeking reimbursement for the following costs found in the current claim as per the table attached to this letter.

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

I confirm that in this claim:

- The total costs of \$192,361.59 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle 14-02-2023.

I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Wairoa District Council.

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) – Local Controller for Wairoa Emergency Operations Centre on s9(2)(g)(ii)

Nāku noa, na

Kitea Tipuna  
Chief Executive

**Claims Template**

Ref Number	Invoice Date	Third Party Vendor/Supplier Name	Invoice number	Details and reason for expenditure (Refer to funding criteria for eligible costs)	GST excl	GST amount	GST incl	Invoice attached to claim? (Yes/No) (Note: Invoice/receipt is required for NEMA to process the amounts claimed)	Has this invoice been paid by claiming entity?	Additional Notes
1	28/04/2023	Rapid Relief Team	1276	Transport welfare supplies for impacted people	42750.00	6412.50	49162.50	Yes	Yes	Invoice paid 10/05/2023 PO 116-852
2	28/04/2023	Rapid Relief Team	1277	Food boxes and Fresh Start Care kits for impacted people	74300.00	11145.00	85445.00	Yes	Yes	Invoice paid 10/05/2023 PO 116-852
3	28/04/2023	Rapid Relief Team	1279	Food boxes and transport welfare supplies for impacted people	11400.00	1710.00	13110.00	Yes	Yes	Invoice paid 10/05/2023 s9(2)(g)(ii)
4	28/04/2023	Rapid Relief Team	1280	Transport and welfare supplies for impacted people	16438.54	2465.78	18904.32	Yes	Yes	Invoice paid 10/05/2023 s9(2)(g)(ii)
5	28/04/2023	Rapid Relief Team	1281	Transport welfare supplies, equipment and personnel for impacted people	39185.00	5877.75	45062.75	Yes	Yes	Invoice paid 10/05/2023 s9(2)(g)(ii)
6	5/07/1903	Rapid Relief Team	1282	Sanitary and nappy supplies for impacted people	8288.05	1243.21	9531.26	Yes	Yes	Invoice paid 10/05/2023 PO 116-852
<b>Total</b>					<b>\$192,361.59</b>	<b>\$ 28,854.24</b>	<b>\$ 221,215.83</b>			

Released under the Official Information Act 1982



# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1276 (Duplicate of  
INV-1246 originally  
charged to NEMA)

**Reference**  
PO 116-852 (UN1714)

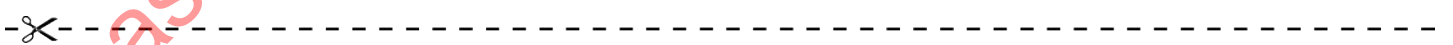
**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Plane hire to transport welfare supplies to Wairoa as agreed.. Charged at cost.			
Plane hire to Wairoa 17-21/02/2023	1.00	42,750.00	42,750.00
This is one invoice of three for PO 116-852			
		Subtotal	42,750.00
		TOTAL GST 15%	6,412.50
		<b>TOTAL NZD</b>	<b>49,162.50</b>

## Due Date: 5 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



# PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

<b>Customer</b>	Wairoa District Council
<b>Invoice Number</b>	INV-1276 (Duplicate of INV-1246 originally charged to NEMA)
<b>Amount Due</b>	<b>49,162.50</b>
<b>Due Date</b>	5 May 2023
<b>Amount Enclosed</b>	

Enter the amount you are paying above





# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1276 (Duplicate of  
INV-1246 originally  
charged to NEMA)

**Reference**  
PO 116-852 (UN1714)

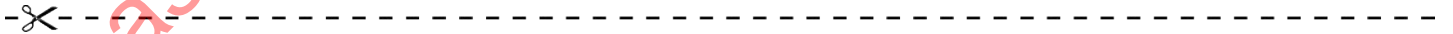
**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Plane hire to transport welfare supplies to Wairoa as agreed.. Charged at cost.			
Plane hire to Wairoa 17-21/02/2023	1.00	42,750.00	42,750.00
This is one invoice of three for PO 116-852			
		Subtotal	42,750.00
		TOTAL GST 15%	6,412.50
		<b>TOTAL NZD</b>	<b>49,162.50</b>

## Due Date: 5 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



# PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

<b>Customer</b>	Wairoa District Council
<b>Invoice Number</b>	INV-1276 (Duplicate of INV-1246 originally charged to NEMA)
<b>Amount Due</b>	<b>49,162.50</b>
<b>Due Date</b>	5 May 2023
<b>Amount Enclosed</b>	

Enter the amount you are paying above



# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1277 (Duplicate of  
INV 00582 originally  
charged to NEMA)

**Reference**  
PO 116-852 (UN1714)

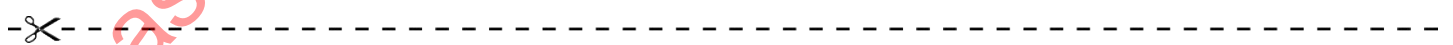
**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
RRT Food Box, Standard	1326.00	50.00	66,300.00
Fresh Startt Care Kit, Standard	800.00	10.00	8,000.00
This is one invoice of three for PO 116-852			
		Subtotal	74,300.00
		TOTAL GST 15%	11,145.00
		<b>TOTAL NZD</b>	<b>85,445.00</b>

## Due Date: 20 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



# PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

<b>Customer</b>	Wairoa District Council
<b>Invoice Number</b>	INV-1277 (Duplicate of INV 00582 originally charged to NEMA)
<b>Amount Due</b>	<b>85,445.00</b>
<b>Due Date</b>	20 May 2023
<b>Amount Enclosed</b>	

Enter the amount you are paying above

# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1279 ( Duplicate of  
INV 1235 originally  
charged to NEMA)

**Reference**  
s9(2)(g)(ii)

**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Non-standard food boxes, ex Tauranga to Wairoa via helicopter	300.00	38.00	11,400.00
Approved via email 15/02/2023: s9(2)(g)(ii) . Covers helicopter and welfare supplies to Wairoa as agreed. This is one invoice of three.			
Subtotal			11,400.00
TOTAL GST 15%			1,710.00
<b>TOTAL NZD</b>			<b>13,110.00</b>

## Due Date: 5 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



## PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

**Customer** Wairoa District Council  
**Invoice Number** INV-1279 ( Duplicate of INV 1235 originally charged to NEMA)  
**Amount Due** **13,110.00**  
**Due Date** 5 May 2023  
**Amount Enclosed**

Enter the amount you are paying above



COMMUNITY | COMPASSION | SUPPORT

# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1280 (Duplicate of  
INV 1232 originally  
charged to NEMA)

**Reference**  
s9(2)(g)(ii)  
)

**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
RRT Event Establishment Fee: Re-Active Wairoa Floods 15/02/23 - 17/02/23	1.00	300.00	300.00
Sausage sandwich/bacon & egg roll w drink	2500.00	9.00	22,500.00
RRT Signature Burger w drink	2500.00	16.00	40,000.00
Goodwill credit back to food costs of \$16,438.54 incl. GST	1.00	(46,361.46)	(46,361.46)
Approved via email 15/02/2023: s9(2)(g)(ii) . Covers helicopter and welfare supplies to Wairoa as agreed. This is one invoice of three.			
		Subtotal	16,438.54
		TOTAL GST 15%	2,465.78
		<b>TOTAL NZD</b>	<b>18,904.32</b>

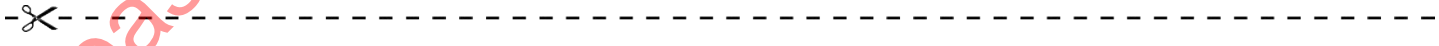
**Due Date: 5 May 2023**

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you

Released under the Official Information Act 1982



Released under the Official Information Act 1982



## PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

**Customer** Wairoa District Council  
**Invoice Number** INV-1280 (Duplicate of INV 1232 originally charged to NEMA)

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**Amount Due** **18,904.32**  
**Due Date** 5 May 2023

---

**Amount Enclosed** \_\_\_\_\_  
Enter the amount you are paying above



# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1281 (Duplicate of  
INV-1245 originally  
charged to NEMA)

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

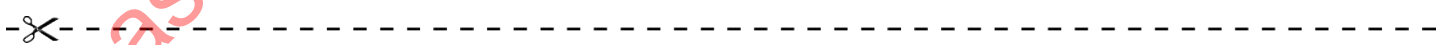
**Reference**  
s9(2)(g)(ii)

**GST Number**  
120-677-772

Description	Quantity	Unit Price	Amount NZD
Helicopter hire to transport personnel, supplies and equipment to Wairoa as agreed.. Charged at cost.			
Helicopter hire to Wairoa 15-16/02/2023	1.00	21,675.00	21,675.00
Black Hawk helicopter hire 15/02/2023	1.00	17,510.00	17,510.00
Approved via email 15/02/2023: s9(2)(g)(ii) Covers helicopter and welfare supplies to Wairoa as agreed. This is one invoice of three.			
		Subtotal	39,185.00
		TOTAL GST 15%	5,877.75
		<b>TOTAL NZD</b>	<b>45,062.75</b>

## Due Date: 5 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



# PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

<b>Customer</b>	Wairoa District Council
<b>Invoice Number</b>	INV-1281 (Duplicate of INV-1245 originally charged to NEMA)
<b>Amount Due</b>	<b>45,062.75</b>
<b>Due Date</b>	5 May 2023
<b>Amount Enclosed</b>	

Enter the amount you are paying above



# TAX INVOICE

Wairoa District Council  
PO Box 54  
Wairoa 4160

**Invoice Date**  
28 Apr 2023

**Invoice Number**  
INV-1282 ( Duplicate of  
INV-00590 originally  
charged to NEMA)

**Reference**  
PO 116-852 (UN1714)

**GST Number**  
120-677-772

Rapid Relief Team (RRT)  
NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

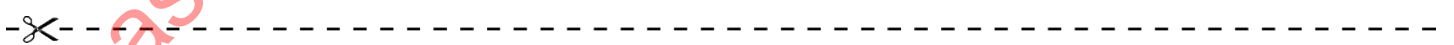
Description	Quantity	Unit Price	Amount NZD
Baby Nappies 6-11 kg	100.00	11.20	1,120.00
Baby Nappies 10-14 kg	215.00	15.39	3,308.85
Liners/pads - thin, regular	1072.00	3.60	3,859.20

This is one invoice of three for PO 116-852

Subtotal	8,288.05
TOTAL GST 15%	1,243.21
<b>TOTAL NZD</b>	<b>9,531.26</b>

## Due Date: 20 May 2023

Please make payment to bank account:  
03-1522-0129666-000  
Please use the invoice number as reference  
Thank you



# PAYMENT ADVICE

To: Rapid Relief Team (RRT) NZ Ltd  
Charity Regn No: CC53659  
PO Box 5206  
Terrace End  
Palmerston North 4441  
NEW ZEALAND

**Customer** Wairoa District Council  
**Invoice Number** INV-1282 ( Duplicate of  
INV-00590 originally charged to  
NEMA)

---

**Amount Due** **9,531.26**  
**Due Date** 20 May 2023

---

**Amount Enclosed**

Enter the amount you are paying above



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	26 June 2023
Title	Wairoa District Council - Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Wairoa District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Wairoa District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$991,122.02 (excluding GST).<sup>1</sup>

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.

<sup>1</sup> This figure is made of \$776,152.98 (GST exclusive) and \$241,969.04 (GST exempt costs) which relates to the purchase of carbon credits.

5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.
6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

---

11. Wairoa District Council has submitted a claim seeking full reimbursement of \$1,030,858.09 (excluding GST) for solid waste management costs. Solid waste management costs include solid waste collection and disposal, and carbon credit costs associated with disposal.
12. After a line-by-line review of the draft claim, \$39,736.07 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs related to the redirection of the existing recycling route.
13. It is our view that the total solid waste related costs of \$991,122.02 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible costs have been agreed and accepted by the Wairoa District Council.
14. The formal Wairoa District Council claim (Chief Executive’s letter and invoice) in the sum of \$991,122.02 (excluding GST) is attached to this memorandum [**Attachment A**].



**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
18. Subject to your approval, the payment of Wairoa District Council for the eligible solid waste related response costs of \$991,122.02 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$2,453,712.50 (excluding GST). The balance of the funding allocation is set out in table below:

Funding	Payments to date, including this claim (\$)	Remaining Balance (\$)
\$15m Solid Waste Management Fund	\$2,453,712.50	\$12,546,287.50

**Recommendation and approvals**

19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Wairoa District Council, totalling \$991,122.02 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	26 June 2023

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Wairoa District Council, totalling \$991,122.02 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	30 June 2023

ATTACHMENT A: Wairoa District Council Invoice

Released under the Official Information Act 1982



# WAIROA DISTRICT COUNCIL

+64 6 838 7309

+64 6 838 8874

customerservices@wairoadc.govt.nz

www.wairoadc.govt.nz

PO Box 54, Wairoa 4160, Hawke's Bay

Coronation Square, Queen Street, Wairoa

23-Jun-23

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear Mr Price,

## **RE: Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

Due to Cyclone Gabrielle, the volume and contents of solid waste significantly increased the capacity of Wairoa District Council's (WDC)'s solid waste services. Due to the contamination caused by the flooding, the waste posed an immediate and escalating health threat to occupants, volunteer groups and contractors in relation to the waste removal and disposal process.

From 17 February WDC led a co-ordinated waste recovery effort, focusing on the worst affected areas of the community (North Clyde) where waste continued to pile up outside properties.

Wairoa District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Other eligible items GST inclusive amount (GST excl.)	\$ 776,152.98
Carbon Credits GST excluded amount (GST excl.)	\$ 241,969.04
<b>Total GST exclusive</b>	<b>\$ 991,122.02</b>
GST Amount	\$ 116,422.95
<b>Total GST inclusive</b>	<b>\$1,107,544.97</b>

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of **\$991,122.02 (excluding GST)** are for eligible solid waste management costs in accordance with Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- Cost associated with the collection and disposal of silt materials has been excluded from this claim, and will be detailed in the final claim made by WDC
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Wairoa District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)

Regards



Kitea Tipuna

Te Tumu Whakarae | Chief Executive

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	21 June 2023
<b>Title</b>	<b>Waikato District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Waikato District Council following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that Waikato District Council be reimbursed for eligible welfare related response costs in the sum of \$12,920.56 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The northern part of the Waikato experienced the majority of the damage in Waikato. There was significant damage to homes and the infrastructure network, requiring evacuation of residents. Damage was concentrated in Port Waikato, with the township cut off due to landslides, flooding, fallen trees and damage to power lines. A total of 7 houses were red stickered, with an additional 13 yellow stickered.
4. Waikato District Council has submitted their formal claim seeking full reimbursement (100% government contribution) for the welfare related costs including food and generators.

## Discussion

5. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
6. The initial draft welfare claim received from Waikato District Council totalled \$49,080.72 (excluding GST).

## IN CONFIDENCE

7. After a line-by-line review of the draft claim, \$36,160.16 (excluding GST) was removed from the claim for ineligible costs. The ineligible costs were for clean-up and removal of waste from Port Waikato. NEMA Financial Assurance advised council to submit these costs as part of the waste claim. The waste claim has been submitted for NEMA's assessment.
8. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$12,920.56 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:  
*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*
9. The \$12,920.56 (excluding GST) of eligible costs relate to food for displaced people and the hire of generators. Eligible costs have been agreed and accepted by the Waikato District Council.
10. The formal Waikato District Council claim (Chief Executive's letter and invoice) in the sum of \$12,920.56 (excluding GST) is attached to this memorandum [**Attachment A**].

## Financial

---

11. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
12. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
13. Subject to your approval, the reimbursement of the Waikato District Council's eligible welfare related response costs in the sum of \$12,920.56 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$7,022,822.47 (excluding GST) and would leave \$4,977,117.53 (excluding GST) remaining of the sub-delegated limit.

**Recommendation and approvals**

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14. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Waikato District Council in the sum of \$12,920.56 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	21 June 2023

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Waikato District Council in the sum of \$12,920.56 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	26 June 2023

ATTACHMENT A: Formal Waikato District Council Claim

Released under the Official Information Act 1982

7 June 2023

National Emergency Management Agency  
 PO Box 5010  
 Wellington

**Postal Address**  
 Private Bag 544  
 Ngaruawahia, 3742  
 New Zealand  
 0800 492 452  
 www.waikatodistrict.govt.nz

Dear John Price,

**Reimbursement of welfare response related costs after Ex-Tropical Cyclone Gabrielle Feb 2023**

The following welfare cost reimbursement is being sought to cover costs associated with the response to Ex-Tropical Cyclone Gabrielle. Communities in the northern part of the Waikato district experienced significant damage to homes and the infrastructure network, resulting in the displacement of whaanau and families and for a period causing isolation to remote communities.

The Port Waikato community sustained the largest impact with 6 properties red stickered and a further 14 properties yellow stickered due to property specific land instability.

Waikato District Council is seeking reimbursement for the following costs associated with supporting our communities.

These costs are found in the current claim as follows:

<b>Description</b>	<b>Amount (excl GST)</b>
Three generators (2 with 5 kva and 1 with 3.5 kva), plus 1 spare fuel cannister and 2 all-weather extension leads for each generator	\$ 1,090.80
Two trailers for food delivery to Port Waikato	\$ 411.14
Grocery supplies for Te Kuru Kaupapa School, Port Waikato	\$ 286.52
Food for Port Waikato - Te Kumi Marae and Te Kura Kaupapa	\$ 3,904.27
Food for Port Waikato - Te Kumi Marae and Te Kura Kaupapa	\$ 1,174.61
Food for Port Waikato - Te Kumi Marae and Te Kura Kaupapa	\$ 5,715.57
Basic supplies ordered for Port Waikato Kura Kaupapa	\$ 337.65
<b>Total</b>	<b>\$ 12,920.56</b>

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.



I confirm that in this claim:

- The total costs of \$12,920.56 (excl. GST) are for eligible welfare response costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Ex-Tropical Cyclone Gabrielle.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

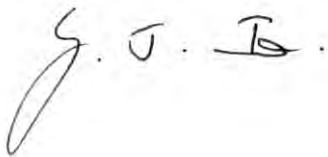
I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Waikato District Council.
- All amounts are actual and GST exclusive.

If you require further clarification, please do not hesitate to contact:

s9(2)(g)(ii)

Yours sincerely,



Gavin Ion  
Chief Executive  
Waikato District Council

email s9(2)(g)(ii)

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	29 June 2023
<b>Title</b>	Thames-Coromandel District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Thames-Coromandel District Council following Cyclone Gabrielle event in February 2023; and
  - Recommend that Thames-Coromandel District Council be reimbursed for eligible welfare related response costs in the sum of \$33,013.41<sup>1</sup> (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- Thames-Coromandel had already experienced fourth severe weather events prior to Cyclone Gabrielle and they were heavily impacted by the Cyclone. Communities were cut off due to damage to roads, bridges and slips from flooding and there were widespread power and cell phone outages Thames-Coromandel District Council established evacuation centres to support the displaced people.
- Thames-Coromandel District Council has submitted their formal claim seeking full reimbursement (100% government contribution) for the welfare related costs including accommodation for displaced people, food and water, fuel for cooking and generators, hireage of generators and hireage of marae and security for evacuation centres.

<sup>1</sup> This figure is made of \$31,154.45 (excluding GST) and \$1,858.96 (GST exempt) costs which relates to non-GST registered suppliers.

**Discussion**

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- 5. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
- 6. The initial draft welfare claim received from Thames-Coromandel District Council totalled \$33,146.45 (excluding GST).
- 7. After a line-by-line review of the draft claim, \$133.04 (excluding GST) was removed from the claim for ineligible costs. The ineligible cost related to food for the volunteer firefighters.
- 8. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$33,013.41 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

- 9. The breakdown of the eligibility amounts is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$33,013.41
<i>GST included</i>	\$31,154.45
<i>GST exempt</i>	\$1,858.96
Ineligible costs	\$133.04
<b>Total</b>	<b>\$33,146.45</b>

- 10. The \$33,013.41 (excluding GST) of eligible costs relate to accommodation for displaced people, food and water, fuel for cooking and generators, hireage of generators, and security for evacuation centres. Of the \$33,013.41 (excluding GST) eligible costs, \$1,858.96 is GST exempt as the invoices were from non-GST registered organisations.
- 11. The formal Thames-Coromandel District Council claim (Chief Executive’s letter and invoice) in the sum of \$33,013.41 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the Thames-Coromandel District Council.

**Financial**

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- 12. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses Permanent Legislative Authority* (the PLA).
- 13. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
- 14. Subject to your approval, the reimbursement of the Thames-Coromandel District Council’s eligible welfare related response costs in the sum of \$33,013.41 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$8,386,356.75 (excluding GST) and would leave \$3,613,643.25 (excluding GST) remaining of the sub-delegated limit.

**Recommendation and approvals**

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Thames-Coromandel District Council in the sum of \$33,013.41 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	29 June 2023

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Thames-Coromandel District Council in the sum of \$33,013.41 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	13 July 2023

ATTACHMENT A: Formal Thames-Coromandel District Council Claim

Released under the Official Information Act 1982





26 June 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John Price,

**Reimbursement of welfare related costs after Auckland Anniversary – Cyclone Gabrielle weather events 27 January – 27 February 2023**

The Thames-Coromandel District Council Emergency Operations centre was activated in coordination mode on 27 January 2023 for the Auckland Anniversary rain event. A Local State of Emergency for the Coromandel was issued on Friday the 3rd of February as a result of the impacts, which had caused considerable infrastructure damage, a major debris dam and a significant number of slips threatening property.

The State of Emergency remained in place due to the forecast arrival of Cyclone Gabrielle and its likely rainfall impact on already-sodden land, and the predicted coastal surges and flooding.

A Waikato Group State of Emergency was then issued on Friday the 10th of February as Cyclone Gabrielle intensified. This was superseded on Tuesday the 14th of February when a National State of Emergency was issued due to the effects Cyclone Gabrielle was having on wider regions of the North Island being; Northland, Auckland, Waikato, which included Coromandel, Bay of Plenty, Tairāwhiti, Hawke's Bay and Tararua District.

The Thames-Coromandel District Council Emergency Operations centre moved to monitoring mode on 27 February 2023.

Thames-Coromandel District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	
Category 1	\$33,013.41 (excl GST)
Category 2	\$0.0
Recovery Costs	\$0.0
GST Included Amount	\$31,154.45
GST Exempt Amount	\$1,858.96
<b>GST excl.</b>	<b>\$33,013.41</b>
GST	\$4,673.17
GST incl.	\$37,686.58

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$33,013.41 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Auckland Anniversary – Cyclone Gabrielle weather events.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Thames-Coromandel District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)

s9(2)(g)(ii)



Aileen Lawrie

Chief Executive

Thames-Coromandel District Council

Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	23 May 2023
<b>Title</b>	<b>Tauranga City Council – Welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Tauranga City Council (TCC) following Cyclone Gabrielle event in February 2023; and
  - Recommend that TCC be reimbursed for eligible welfare related response costs in the sum of \$1,086.96 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in eleven deaths. Landslides and flooding caused significant damage to roading, bridges, river management systems and other critical infrastructure. A State of National Emergency was declared on 14 February 2023.
- While Cyclone Gabrielle caused hundreds of people to evacuate their homes, toppled trees and left thousands without power in the Bay of Plenty, its impact locally was minimal compared to other parts of the North Island.
- TCC arranged welfare support for impacted people.
- TCC has submitted their formal claim seeking full reimbursement (100% government contribution) for welfare related costs incurred during response.

## Discussion

- All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
- The initial draft welfare claim received from TCC totalled \$1,086.96 (excluding GST).



## IN CONFIDENCE

8. After a review of the draft claim, \$1,086.96 was confirmed as eligible welfare related response costs relating to emergency accommodation for displaced.
9. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$1,086.96 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:  
*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
10. The formal TCC claim (Chief Executive’s letter and invoice) in the sum of \$1,086.96 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the TCC.

## Financial

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11. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
12. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
13. Subject to your approval, the reimbursement of the TCC’s eligible welfare related response costs in the sum of \$1,086.96 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$6,173,219.55 (excluding GST) and would leave \$5,826,780.45 remaining of the sub-delegated limit.

**Recommendation and approvals**

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14. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Tauranga City Council in the sum of \$1,086.96 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	23 May 2023

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Tauranga City Council in the sum of \$1,086.96 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	26 May 2023

Payment #31 from Local Authority Emergency Expenses PLA for the financial year 22/23



ATTACHMENT A: Formal Tauranga City Council Claim

Released under the Official Information Act 1982

Payment #31 from *Local Authority Emergency Expenses PLA* for the financial year 22/23

16 May 2023



Tauranga City

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Tēnā koe John Price,

**Reimbursement of welfare related costs following the Cyclone Gabrielle response, February 2023.**

Although not as severe as other regions across Aotearoa, Tauranga City did feel some impacts of Cyclone Gabrielle in February 2023. Our Emergency Operations Centre activated on Sunday February 12 to support a coordinated response to what the MetService was predicting it to be an extreme weather event, with the likelihood of damage and emerging welfare needs to be high.

Tauranga City Council supported one displaced <sup>s9(2)(a)</sup> into emergency accommodation during the Cyclone Gabrielle response, incurring a cost of \$1250.00 (GST inclusive) and would like to seek reimbursement under Sec33 of the National CDEM Plan 2015 for this welfare related cost. A needs assessment was undertaken to determine eligibility and follow up duty of care conversations had with the <sup>s9(2)(a)</sup> to ensure they found permanent long-term accommodation.

Tauranga City Council is seeking reimbursement for the following cost found in the current claim as follows:

Description	
Emergency accommodation. Displaced due to property being damaged during Cyclone Gabrielle - required 5 nights' accommodation for <sup>s9(2)(a)</sup> and <sup>s9(2)(a)</sup>	\$1086.96 (excl GST)

This claim has been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$1086.96 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoice provided are for eligible cost as a result of impacts from Cyclone Gabrielle in February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Tauranga City Council.
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact <sup>s9(2)(g)(ii)</sup>  
Emergency Management on <sup>s9(2)(g)(ii)</sup>

Nāku noa, nā

  
Marty Grenfell  
Chief Executive of Tauranga City Council



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	31 May 2023
Title	Tararua District Council - Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Tararua District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Tararua District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$23,386.02<sup>1</sup> (excluding GST).

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.

<sup>1</sup> This figure is made up of \$20,577.27 GST exclusive and \$2,808.75 GST exempt which relates to GST exempt costs for landfill carbon credits.



5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.
6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and provide supporting invoices or evidence of expenditure for costs incurred. If it appears that “the Fund” of up to \$15m will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority. There is no undertaking that “the Fund” will fully cover a local authority’s eligible waste management costs given the limitations of “the Fund” amount of \$15m. *(Note: Additional government funding has been made available for waste removal. Councils will be advised to submit claims under that funding if there is a shortfall in NEMA funding).*
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown. To date, none of the impacted Councils have requested an advance payment.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Councils.

## Discussion

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11. Tararua District Council has submitted a claim seeking full reimbursement of \$44,759.53 (excluding GST) for solid waste management costs. Eligible solid waste management costs in this claim include landfill charges, Carbon credits and refuse bin service costs.
12. After a line-by-line review of the draft claim, \$21,373.51 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs related to Septic tank cleaning costs.

13. It is our view that the total solid waste related costs of \$23,386.02 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria.
14. The formal Tararua District Council claim (Chief Executive's letter and invoice) in the sum of \$23,386.02 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the Tararua District Council.

**Financial**

---

15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this claim are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
18. Subject to your approval, the payment to Tararua District Council for the eligible solid waste related response costs of \$23,386.02 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$23,386.02 (excluding GST). The balance of the funding allocation is set out in table below:

<b>Funding</b>	<b>Payments to date, including this claim (\$)</b>	<b>Remaining Balance (\$)</b>
\$15m Solid Waste Management Fund	\$23,386.02	\$14,976,613.98
<b>Total</b>	<b>\$23,386.02</b>	<b>\$14,976,613.98</b>



## Recommendation and approvals

---

19. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Tararua District Council, totalling \$23,386.02 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	31 May 2023

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Tararua District Council, totalling \$23,386.02 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	1 June 2023

ATTACHMENT A: Tararua District Council Invoice

Released under the Official Information Act 1982



25 May 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John Price

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**

In February 2023 Tararua District Council declared a State of Emergency (a National Statement of Emergency was also declared on this day) because of the devastating weather events caused by Cyclone Gabrielle. Significant damage was sustained to our region, particularly our coastal townships and many of the assets that the Council owns or manages. Many residents were severely affected by the flooding, slips, fallen trees and the accumulation of silt and debris. As part of our response, we arranged the collection and disposal of flood damaged household waste in flood affected communities.

Tararua District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Community Waste Collection & Disposal	\$20,577.27
Carbon Credits (GST Exempt)	\$ 2,808.75

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$23,386.02 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA [or funding received from other Crown agencies or external organisation have been deducted from this claim and accurate amounts claimed from NEMA.]

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Tararua District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) [REDACTED]  
s9(2)(g)(ii) [REDACTED]

Yours sincerely



Bryan Nicholson  
Chief Executive

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	20 June 2023
<b>Title</b>	Tararua District Council – Final welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Tararua District Council (TDC) following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that TDC be reimbursed for eligible welfare related response costs in the sum of \$21,298.77 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting eleven deaths, landslides and flooding caused significant damages to the roading, bridges, river management system and other critical infrastructure. A national state of emergency being declared on 14 February 2023.
3. Bay of Plenty region was impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop bank bursts and communities were cut off due to the damages to the road, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
4. TDC arranged the welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established by Maraes and schools. Due to the length of time required to restore the roading access for the isolated communities, TDC has been continuing provide the welfare support to these communities as far as it needed.
5. TDC has submitted their formal claim seeking full reimbursement (100% government contribution) for the following welfare related costs.



**Discussion**

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- 6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
- 7. The initial draft welfare claim received from TDC totalled \$22,622.53 (excluding GST).
- 8. After a review of the draft claim, \$1,323.76 was removed from the claim for ineligible costs and for GST adjustment. The ineligible costs related to mixed helicopter flight for a welfare drop and cyclone damage assessment for \$1,313.13 and an adjustment to an incorrect GST exclusive amount of \$10.63.
- 9. The breakdown of the eligibility amounts is set out in the table below:

<b>Eligibility</b>	<b>Amount (excluding GST)</b>
Eligible costs	\$21,298.77
Ineligible costs	\$1,323.76
<b>Total</b>	<b>\$22,622.53</b>

- 10. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$21,298.77 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:  
*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
- 11. The formal TDC claim (Chief Executive’s letter and invoice) in the sum of \$21,298.77 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the TDC.

**Financial**

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- 12. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses Permanent Legislative Authority* (the PLA).
- 13. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
- 14. Subject to your approval, the reimbursement of the TDC’s eligible welfare related response costs in the sum of \$21,298.77 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$6,232,281.80 (excluding GST) and would leave \$5,767,718.20 remaining of the sub-delegated limit.

**Recommendation and approvals**

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15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Tararua District Council in the sum of \$21,298.77 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	20 June 2023

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Tauranga District Council in the sum of \$21,298.77 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	21 June 2023

ATTACHMENT A: Formal Tararua District Council Claim

Released under the Official Information Act 1982



9 June 2023

John Price  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John

### Reimbursement of welfare related costs after Cyclone Gabrielle, February 2023

In February 2023 Tararua District Council declared a State of Emergency (a National Statement of Emergency was also declared) because of the devastating weather events caused by Cyclone Gabrielle.

Significant damage was sustained to our region, particularly our coastal townships and many of the assets that the Council owns or manages. Many residents were severely affected by the flooding, slips, fallen trees and the accumulation of silt and debris.

As part of our response, we arranged the collection and disposal of flood damaged household waste in flood affected communities.

Tararua District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excl GST)
Welfare Expenses Incurred	\$ 21,298.77

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$21,298.77 (excl. GST) are for eligible [welfare or other response and recovery] costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle February 2023.



I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Tararua District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)  
s9(2)(g)(ii)



Bryan Nicholson  
Chief Executive

Released under the Official Information Act 1982

**From:** s9(2)(a)(ii)  
**To:** s9(2)(g)(ii)  
**Cc:** s9(2)(g)(ii) [NEMA]; claims  
**Subject:** RE: Cyclone Gabrielle Solid Waste Management Fund  
**Date:** Friday, 26 May 2023 4:39:22 pm  
**Attachments:** [image001.gif](#)  
[image002.gif](#)  
[image003.jpg](#)

[IN-CONFIDENCE]

Hi s9(2)(g)(ii)

Thanks for submitting the Cyclone Gabrielle Solid Waste Management claim for Rotorua Lakes Council (RLC) for the amount of \$9,082,53 (excl GST).

We have completed our review of the claim and have determined that the claim has been declined on the basis that the disposal of "wood & green" waste activities does not meet the criteria of 'solid' waste. The Funding is limited to the management of **solid** waste.

The free disposal of green waste communicated by Council was for compostable waste.

Please do not hesitate to contact s9(2)(g)(ii) or I if you have any questions.

Ngā mihi

s9(2)(g)(ii)

s9(2)(g)(ii)  
National Emergency Management Agency Te Rākau Whakamarumarū  
s9(2)(a)(ii)  
s9(2)(g)(ii)

*Empowering communities before, during and after emergencies.*



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**From:** s9(2)(g)(ii)  
**Sent:** Friday, 12 May 2023 12:19 pm  
**To:** claims <[claims@nema.govt.nz](mailto:claims@nema.govt.nz)>  
**Cc:** s9(2)(g)(ii)  
**Subject:** Cyclone Gabrielle Solid Waste Management Fund

Kia ora,

Thank you for the opportunity to submit this application.

Please find attached Rotorua Lakes Council (RLC) application form and supporting documents to claim for residential solid waste costs incurred in the aftermath of Cyclone Gabrielle.

Rotorua Lakes District experienced high winds and localised flooding during Cyclone Gabrielle.

A number of residential properties were damaged from wind thrown wood/green waste and downed trees.

To help with the clean-up process, Council offered free disposal of wood and green waste at the Rotorua Landfill Transfer Station during the weekend of 18 and 19 February 2023.

This was communicated to our public through various channels - [Free temporary greenwaste drop-off - Rotorua Lakes Council](#)

A weighbridge record of these transactions is attached to this email, along with the invoice from Waste Management

NZ Ltd covering the month of February 2023.

Due to inflationary pressures, RLC have already exceeded their budgetary expectations for Waste Management and Minimisation. The financial forecast shows that these budgets will not recover before the end of the financial year. A financial summary is also attached.

If there are any questions arising from our application, please get in touch.

Kia ora, rawa atu,

s9(2)(g)(ii)

s9(2)(g)(ii) Kaiwhakatere - Te Ara Huringa Āhuarangi | *Manager: Waste and Climate Change, Infrastructure & Environmental Solutions*

P: s9(2)(g)(ii) M: s9(2)(g)(ii)

E: s9(2)(g)(ii) | W: [rotorualakescouncil.nz](http://rotorualakescouncil.nz)

A: 1061 Haupapa St, Private Bag 3029, Rotorua Mail Centre, Rotorua 3046, New Zealand



Released under the Official Information Act 1982



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	11 May 2023
<b>Title</b>	Ōpōtiki District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of welfare related response costs incurred by the Ōpōtiki District Council following Cyclone Gabrielle event in February 2023; and
  - b) Recommend that Ōpōtiki District Council be reimbursed for eligible welfare related response costs in the sum of \$10,004.58 (excluding GST).

## Background

2. On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
3. The Bay of Plenty region was not heavily impacted by the weather event. The cyclone delivered significant amounts of rain over a relatively short period of time, with many households losing power, roads in and out of the region closed, and landslips and coastal flooding occurring. The impact of the 28 to 30 January 2023 weather event was more considerable for the region than Cyclone Gabrielle.
4. Ōpōtiki District Council established several civil defence evacuation centres in anticipation of coastal settlements being inundated by storm surges. Coastal communities were evacuated but due to the limited impacts, they were able to return to their homes the following day.
5. Ōpōtiki District Council has submitted their formal claim seeking full reimbursement (100% government contribution) for welfare related costs including food and the establishment of 10 evacuation centres.

## Discussion

6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.

## IN CONFIDENCE

7. The initial draft welfare claim received from Ōpōtiki District Council totalled \$10,004.58 (excluding GST).
8. Evacuation centres were established at seven maraes. The payment for this was made through koha which is eligible under Section 33 of the Guide to the National CDEM Plan 2015, whereby local authorities can seek reimbursement for any koha provided to marae for the provision of emergency accommodation.
9. As a result of the detailed review process, it is our view that all the welfare related response costs of \$10,004.58 (excluding GST), are eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government's 100% funding contribution:  
  
*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*
10. The formal Ōpōtiki District Council claim (Chief Executive's letter and invoice) in the sum of \$10,004.58 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by CHBDC.

### Financial

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11. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
12. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
13. Subject to your approval, the reimbursement of the CHBDC eligible welfare related response costs in the sum of \$10,004.58 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$5,237,734.12 (excluding GST) and would leave \$6,762,265.88 remaining of the sub-delegated limit.



**Recommendation and approvals**

14. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Ōpōtiki District Council in the sum of \$10,004.58 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	11 May 2023

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Ōpōtiki District Council in the sum of \$10,004.58 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	17 May 2023

ATTACHMENT A: Formal Ōpōtiki District Council Claim

Released under the Official Information Act 1982

10 May 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John Price,

**Reimbursement of welfare related costs following Ex Tropical Cyclone Gabrielle on 13 February 2023**

**Event Summary**

On Monday 13 February 2023, the Mayor of Opōtiki declared a local state of Emergency for the Opōtiki District. This was in response to the information that had been provided by the Metservice and the Bay of Plenty Regional Council Flood Management team for the predicted likely impacts of Ex Tropical Cyclone Gabrielle to Coastal areas in the Opōtiki District. This included the potential for many coastal settlements to become inundated due to predicted storm surge, with waves of 5-7 metres or more predicted for low lying areas.

These areas were ordered to evacuate and Opōtiki Civil Defence worked with communities to determine the most appropriate venues for these communities to evacuate to if they did not have any other solution. These venues were local schools/kura and Marae. Emergency shelter and food were provided at these venues for evacuees.

Fortunately, the impacts from the Cyclone were not as severe as predicted and those that evacuated were able to return home on Tuesday morning.

Opōtiki District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	
Welfare Costs relating to Ex Tropical Cyclone Gabrielle	\$ 10004.58(excl GST)
<b>Total</b>	<b>\$ 10004.58</b>

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$10,004.58 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle on 13 February 2023
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Opotiki District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)  
s9(2)(g)(ii) our Local Controller.

Thank you for your assistance in relation to this matter.

Kind regards,



Stace Lewer  
Chief Executive Officer, Opotiki District Council

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	28 June 2023
<b>Title</b>	<b>Northland Regional Council – Welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Northland Regional Council (NRC) following Cyclone Gabrielle event in February 2023; and
  - Recommend that NRC be reimbursed for eligible welfare related response costs in the sum of \$14,803.89 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in eleven deaths, landslides and flooding that caused significant damage to the roading, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023.
- The impacts of Cyclone Gabrielle affected several communities across Northland. The cyclone delivered staggering amounts of rain over a relatively short period of time. At the cyclone's peak, two-thirds of all Northland households approximately 46,000 were without power. There were also 450 local roads impacted with 183 of those closed at some point. More than half the region's 153 schools were damaged to varying degrees, with impacts concentrated around Whangārei and south, as well as Kaipara.
- NRC responded collectively, ensuring the safety and wellbeing of people. As part of the response, three of district councils established Emergency Operations Centres (EOC's). The Emergency Coordination Centre (ECC), located in Whangārei worked to support the EOC's through the response.
- With the roading network affected, grocery supplies into the region slowed with power outages impacting many businesses across the Region. Through established networks and connections with supermarket owners, the ECC was able to support the EOC Welfare teams by sourcing the necessary provisions from larger supermarkets to ensure emergency food was able to be delivered to impacted whānau at various Marae's.



## IN CONFIDENCE

6. NRC arranged the welfare access to the isolated communities and displaced people due to the cyclone. Due to the length of time required to restore the roading access for the isolated communities, NRC has been continuing provide the welfare support to these communities as required.
7. NRC has submitted their formal claim seeking full reimbursement (100% government contribution) for the following welfare related costs.

### Discussion

---

8. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
9. The initial draft welfare claim received from NRC totalled \$14,803.89 (excluding GST).
10. After a review of the draft claim, all costs were deemed eligible in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:  
*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*
11. The formal NRC claim (Chief Executive’s letter and invoice) in the sum of \$14,803.89 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the NRC.

### Financial

---

12. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
13. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
14. Subject to your approval, the reimbursement of the NRC’s eligible welfare related response costs in the sum of \$14,803.89 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$8,353,343.34 excluding GST) and would leave \$3,646,656.66 remaining of the sub-delegated limit.

**Recommendation and approvals**

---

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Northland Regional Council in the sum of \$14,803.89 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	28 June 2023

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Northland Regional Council in the sum of \$14,803.89 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023

ATTACHMENT A: Formal Northland Regional Council Claim

Released under the Official Information Act 1982

8 June 2023

National Emergency Management Agency  
Attention: Dave Gawn  
Chief Executive  
Email: s9(2)(g)(ii)

Tēnā koe Dave,

**FUNDING CLAIM – REIMBURSEMENT OF WELFARE COSTS, CYCLONE GABRIELLE.**

The impacts of Cyclone Gabrielle affected a number of communities across Northland. As a region, we responded collectively, ensuring the safety and wellbeing of our people.

As part of the response, all three of our district councils established Emergency Operations Centres (EOC's). The Emergency Coordination Centre (ECC), located in Whangārei, worked to support the EOC's through the response.

With the roading network affected, grocery supplies into the region slowed and power outages impacting many whānau and businesses across the rohe. Through established networks and connections with supermarket owners, the ECC was able to support the EOC Welfare teams by sourcing the necessary provisions from larger supermarkets to ensure emergency food was able to be delivered to impacted whānau at various marae.

The attached spreadsheet provides details of the costs incurred and the invoice paid.

As administering authority, the Northland Regional Council respectfully request that the reimbursement for these welfare costs in accordance with the provisions outlined in the Guide to the National CDEM Plan Section 33.4.1

Nāku noa, nā,



**Jonathon Gibbard**  
Chief Executive

Cc: s9(2)(g)(ii)



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	4 July 2023
<b>Title</b>	<b>Napier City Council – Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of solid waste related costs incurred by Napier City Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - Recommend that Napier City Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$927,072.20 (excluding GST).

## Background

- Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
- The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
- On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
- Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.



## IN CONFIDENCE

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Napier City Council submitted a claim seeking full reimbursement of a total cost of \$1,054,240.75 (excluding GST) for solid waste management costs.
12. After a line-by-line review of the draft claim, \$127,168.55 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs relate to arborist work, security costs, landslip clearance, and drain clearing.
13. It is our view that the total solid waste related costs of \$927,072.20 (excluding GST) represents costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs relate to landfill dumping charges, residential waste collection and special residential food waste collection organised by Napier City Council to minimise health & safety risks. Eligible costs have been agreed and accepted by the Napier City Council.
14. The formal Napier City Council claim (Chief Executive’s letter and invoice) in the sum of \$927,072.20 (excluding GST) is attached to this memorandum [**Attachment A**].

**Financial**

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 22/23.
18. Costs incurred were up to 30 June 2023. The MCA funding has been accrued for payment from FY 2022/23 for payment in FY 2023/24.
19. Subject to your approval, the payment of Napier City Council for the eligible solid waste related response costs of \$927,072.20 (excluding GST) would take total payments from the MCA in the 2022/23 financial year to \$4,230,038.43 (excluding GST). The balance of the funding allocation is set out in table below:

Funding	Payments to date, including this claim (\$)	Remaining Balance (\$)
\$15m Solid Waste Management Fund	\$4,230,038.43	\$10,769,961.57

## Recommendation and approvals

---

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Napier City Council, totalling \$927,072.20 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	4 July 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Napier City Council, totalling \$927,072.20 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023

ATTACHMENT A: Napier City Council Claim

Released under the Official Information Act 1982

29-Jun-23

Deputy Chief Executive Emergency Management  
National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Attn: John Price

Reference: C122.850.2432

Kia ora John,

**Reimbursement of Solid Waste Management related costs after Cyclone Gabrielle – February 2023**

Napier City Council is seeking reimbursement for the following Solid Waste costs incurred during Cyclone Gabrielle found in the current Claim #1 as follows:

Description	Amount (excluding GST)
C122.850.2432 Solid Waste	\$927,072.20

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$927,072.20 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA
- I also certify the following:
- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Napier City Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) Operations



**Louise Miller**  
TUMU WHAKARAE | CHIEF EXECUTIVE





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	26 June 2023
<b>Title</b>	<b>Napier City Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Napier City Council (NCC) following Cyclone Gabrielle event in February 2023; and
  - Recommend that NCC be reimbursed for eligible welfare related response costs in the sum of \$855,148.23 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- The Hawke's Bay region was one of the most significant impacted by the weather event. The cyclone delivered staggering amounts of rain over a relatively short period of time, and data indicates this was the largest rainfall event at a number of sites ever recorded in the region. A flash flood swept through a number of rivers which caused stop banks to burst, and communities were cut-off due to damage to roads, bridges and slips. Three weeks on from cyclone, there were still over 1000 properties without power and many communities remain totally isolated. It was estimated around 1300 people live in the isolated areas during the response.
- NCC arranged welfare access to the isolated communities and displaced people due to the cyclone. Some of the Civil Defence Centres were established at Maraes and schools. Due to the length of time required to restore roading access for the isolated communities, NCC have been continuing to provide welfare support to these isolated communities as far as it needed.
- NCC has submitted their formal claim seeking full reimbursement (100% government contribution) for the welfare related costs includes food, water, costs associated with food distribution centre,

accommodation for displaced people, fuel and fuel distribution, generators and equipment installed to provide welfare good delivery.

## Discussion

6. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
7. The initial draft welfare claim received from NCC totalled \$1,287,946.77 (excluding GST).
8. After a line-by-line review of the draft claim, \$234,303.58 was removed from the claim for ineligible costs. The ineligible costs related to purchase of commercial generators, security labour costs, non-welfare food cost, non-welfare helicopter fares, welfare for farm animals and accommodation costs over 14 days. (Note: NCC have agreed to include the cost of \$112,274.10 for commercial generators under 60/40 other response costs).
9. There are costs totalling \$198,494.95 relating to a New World welfare supplies transaction that requires further information from NCC to enable NEMA to make eligibility decisions. This amount will be considered as part of NCC's future claim. The breakdown of the eligibility amounts is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible	\$855,148.23
Ineligible costs	\$234,303.58
More information required	\$198,494.95
<b>Total</b>	<b>\$1,287,946.77</b>

10. NCC and NEMA have agreed to reimburse the costs already deemed eligible to assist with Council's cashflow while eligibility decisions are made on transactions that require additional information or are yet to be confirmed. Any further costs that are deemed eligible will be processed in the next welfare claim.
11. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$801,133.01 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:
 

*"eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency"*

**IN CONFIDENCE**

12. The remaining welfare related response costs in the sum of \$54,015.22 (excluding GST) are funded outside of the Guide and have been agreed to be funded as part of the Emergency Management Leadership and support Multi Category Appropriation (MCA). These costs relate to the purchase of inverters and radio equipment. For the MCA payments, these are for the critical activities carried out under response but did not meet section 33. This was agreed by Chief Executive, NEMA as a one-off decision to fund under a State Of Emergency arrangement to cover costs such as generators and the radio equipment claimed prior to 30 June 2023.

Eligibility	Amounts (excluding GST)
Total Eligible	\$855,148.23
NEMA's contribution from PLA	\$801,133.01
NEMA's contribution from MCA	\$54,015.22

13. The formal NCC claim (Chief Executive's letter and invoice) in the sum of \$855,148.23 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the NCC.

**Financial**

---

14. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses Permanent Legislative Authority* (the PLA).
15. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
16. Subject to your approval, the reimbursement of the NCC's eligible welfare related response costs in the sum of \$801,133.01 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2022/23 financial year to \$7,824,015.48 (excluding GST) and would leave \$4,175,984.52 (excluding GST) remaining of the sub-delegated limit. *Note: A sum of \$54,015.22 (excluding GST) for other eligible welfare related response costs outside the Guide, will be drawn down against the MCA in accordance with the one-off approval obtained from the Chief Executive, NEMA*



**Recommendation and approvals**

17. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Napier City Council in the sum of \$855,148.23 (excluding GST) from the following two appropriations:
  - i. Reimbursement of \$801,133.01 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - ii. Reimbursement of \$54,015.22 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation.

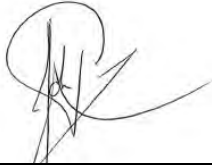
YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	26 June 2023

18. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- c) **Approve** the payment of eligible welfare related response costs to the Napier City Council in the sum of \$855,148.23 (excluding GST) from the following two appropriations:
  - i. Reimbursement of \$801,133.01 (excluding GST) from the Local Authority Emergency Expenses Permanent Legislative Authority;
  - ii. Reimbursement of \$54,015.22 (excluding GST) from the Emergency Management Leadership and support Multi Category Appropriation.

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	30 June 2023

Released under the Official Information Act 1982



ATTACHMENT A: Formal Napier City Council Claim

Released under the Official Information Act 1982

16 June 2023

National Emergency Management Agency  
PO Box 5010  
WELLINGTON 6145

Dear John Price,

**Reimbursement of welfare related costs after Cyclone Gabrielle 13 February 2023**

Napier City Council is seeking reimbursement for the following costs found in the current Welfare Claim #1 as follows:

Description	
<b>C122.850.2432</b>	<b>\$797,040.54(excl GST)</b>
<b>116-850-2432 CYCGABRI</b>	<b>\$58,107.69 (excl GST)</b>
Total Invoice	<b>\$855,148.23 (excl GST)</b>

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of **\$855,148.23 (excl. GST)** are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of Cyclone Gabrielle on 13 February 2023

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Napier City Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii) s9(2)(g)(ii)

**Louise Miller**  
TUMU WHAKARAE | CHIEF EXECUTIVE



# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	6 July 2023
<b>Title</b>	<b>Kaipara District Council – Claim 1– Reimbursement of Solid Waste Related Costs incurred by Councils for the Cyclone Gabrielle event – under Special Funding (“Solid Waste Management Fund”)</b>

## Purpose

1. The purpose of this memorandum is to:
  - a) Provide you with a summary of solid waste related costs incurred by Kaipara District Council in response to the Cyclone Gabrielle emergency event in February 2023; and
  - b) Recommend that Kaipara District Council be reimbursed for eligible direct costs incurred for the collection, removal, and disposal of solid waste from residential properties totalling \$37,794.47 (excluding GST).

## Background

2. Cyclone Gabrielle caused widespread flooding across the north and east of the North Island, resulting in significant solid waste management costs for some local authorities. While waste management is a core local government responsibility, managing the volume of solid waste generated by Cyclone Gabrielle may be beyond the financial capability of some councils.
3. The Government agreed to provide a short-term Cyclone Gabrielle Solid Waste Management Fund (“the Fund”) of up to \$15 million to reduce financial barriers to clearing solid waste from residential properties promptly to minimise the public health risk the waste poses.
4. On 7 March 2023, the Cabinet Extreme Weather Recovery Committee delegated authority to the Minister for Emergency Management, the Minister for Cyclone Recovery and the Minister for the Environment to finalise decisions on waste management. It was agreed to fund \$15 million to support Councils to provide solid waste disposal in response to Cyclone Gabrielle within the area covered by a State of National Emergency, Northland, Auckland, Waikato, Bay of Plenty, Tairāwhiti, and Hawke’s Bay Civil Emergency Management Group areas, and Tararua District.
5. Local authorities have best information and were expected to prioritise waste management in areas that pose the highest public health risk. The funding is limited to the management of solid waste (including silt) from residential properties and eligible costs incurred between 14 February 2023 and 30 June 2023.

## IN CONFIDENCE

6. NEMA is responsible for administering this funding, including determining eligibility and level of supporting evidence needed to approve a claim.
7. Local authorities must submit a completed application form and submitting supporting invoices or evidence of expenditure for costs incurred. If it appears that the Fund will be oversubscribed, NEMA will use the information provided in the application form to help determine what proportion of the total Fund will be allocated to each eligible local authority.
8. Advance payments can be requested by local authorities. The amount is either \$500,000 or the local authorities estimate of total eligible waste management costs, whichever is lower. If approved, any advance payment would be offset against subsequent monthly claims. Any surplus funds, and the interest earned on surplus funds, must be returned to the Crown.
9. Under this funding:
  - Eligible organisations are local authorities listed in paragraph 4. They must be carrying out waste management activities related to solid waste caused by Cyclone Gabrielle and must demonstrate that they have, or will, deplete their existing solid waste management budgets for the 2022/23 Financial Year.
  - Eligible costs cover direct costs that have been incurred for the collection, removal, and disposal of solid waste (including silt) from residential properties. The funding covers all gate fees (such as waste disposal levy charges and costs from meeting Emissions Trading Scheme obligations), including those passed on by third parties. Indirect costs for the collection, removal, and disposal of solid waste are ineligible.
10. As local authorities have incurred waste management costs that would normally be covered by household insurance policies, local authorities will need to work, with insurers and Toka Tū Ake EQC to recover costs from insurers. This funding will operate under a “high-trust” model and agreed that there is no requirement for NEMA to confirm, validate or track any other payments received by Council.

## Discussion

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11. Kaipara District Council submitted a claim seeking full reimbursement of a total cost of \$55,954.09 (excluding GST) for solid waste management costs.
12. After a line-by-line review of the draft claim, \$18,159.62 (excluding GST) was removed from the claim as ineligible costs. The ineligible costs relate to greenwaste costs
13. It is our view that total solid waste related costs of \$37,794.47 (excluding GST) represent costs that are reimbursable under the Solid Waste Management special funding criteria. Eligible solid waste management costs in this claim relate to landfill charges, residential waste collection, and silt removal from residential properties. Eligible costs have been agreed and accepted by the Kaipara District Council.
14. The formal Kaipara District Council claim (Chief Executive’s letter and invoice) in the sum of \$37,794.47 (excluding GST) is attached to this memorandum [**Attachment A**].

## Financial

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15. The solid waste management fund for the local authorities response costs is funded from the Vote Prime Minister and Cabinet Minister Non-Departmental Other Expense for Emergency Management Leadership and Support Multi Category Appropriation (MCA).
16. All costs in this application are eligible solid waste management costs under the special funding criteria as described in paragraph 9.
17. As Deputy Chief Executive of NEMA, you currently have the sub-delegated authority against the MCA to approve all grants for solid waste-related response costs up to a total of \$15 million for financial year 2022/23.
18. Costs incurred were up to 30 June 2023. This has been accrued in FY 2022/23 for payment in FY 2023/24 with Treasury confirmation the transfer of the balance of \$15 million funding to FY 2023/24.
19. Subject to your approval, the payment of Kaipara District Council for the eligible solid waste related response costs of \$37,794.47 (excluding GST) would take total payments from the MCA to \$4,267,832.90 (excluding GST). The balance of the funding allocation is set out in table below:

Funding	Payments to date, including this claim (\$)	Remaining Balance (\$)
\$15m Solid Waste Management Fund	\$4,267,832.90	\$10,732,167.10



**Recommendation and approvals**

20. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Agree to recommend the Deputy Chief Executive of NEMA approve the reimbursement of eligible solid waste-related response costs to Kaipara District Council, totalling \$37,794.47 (excluding GST ).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	6 July 2023

21. It is recommended that you:

- a) Note the contents of this memo and the information provided in Attachment A;
- b) Approve the payment of eligible solid waste-related response costs to Kaipara District Council, totalling \$37,794.47 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	11 July 2023

ATTACHMENT A: Kaipara District Council Claim

Released under the Official Information Act 1982



Kaipara ki Orahouki  
**KAIPARA**  
**DISTRICT**  
 Two Oceans Two Horizons

32 Hokianga Road  
 Private Bag 1001,  
 Dargaville 0340,  
 Northland,  
 New Zealand  
 P 0800 727 059  
 E council@kaipara.govt.nz  
 www.kaipara.govt.nz

5 July 2023

Attention: John Price  
 National Emergency Management Agency  
 PO Box 5010  
 WELLINGTON 6145

Dear John

**Reimbursement of solid waste management related costs after Cyclone Gabrielle – February 2023**  
**Reference: 122.850.2432**

Kaipara District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	Amount (excluding GST)
Solid Waste Removal	\$37,794.47

These claims have been subject of claim eligibility review and assessment undertaken with Crown and Council officials. All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$37,794.47 (excluding GST) are for eligible solid waste management costs in accordance with the special funding criteria for solid waste management
- The invoice provided are for eligible costs as a result of Cyclone Gabrielle – February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Kaipara District Council
- All amounts are actual and GST exclusive.

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)

Yours faithfully

Jason Marris  
 Chief Executive Kaipara District Council



# Memorandum

To	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
From	s9(2)(g)(ii)
Date	24 May 2023
Title	Kaipara District Council – First welfare claim: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Kaipara District Council following Cyclone Gabrielle event in February 2023; and
  - Recommend that Kaipara District Council be reimbursed for eligible welfare related response costs in the sum of \$37,763.48<sup>1</sup> (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- Kaipara was the worst impacted district in Northland, with communities cut off due to damage to roads, bridges and slips from flooding. Some residents were forced to evacuate their homes due to the risk of flooding, whilst others had their electricity supply impacted. Kaipara District Council established evacuation centres to support the displaced people and helped accommodate hundreds across the district.
- Kaipara District Council has submitted their formal claim seeking full reimbursement (100% government contribution) for the welfare related costs including accommodation for displaced people, food and water, fuel for food and generators, hireage of generators and portaloos, and welfare bedding and storage

<sup>1</sup> This figure is made of \$31,352.17 (excluding GST) and \$ 6,411.31 (GST exempt) costs which relates to non-GST registered supplier costs for accomodation booking and fuel.



## Discussion

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5. All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
6. The initial draft welfare claim received from Kaipara District Council totalled \$61,979.54 (excluding GST).
7. After a line-by-line review of the draft claim, \$24,216.06 (excluding GST) was removed from the claim for ineligible costs. The ineligible costs related to mapping, geotechnical and structural assessment, staff accommodation, meals, and vehicle related costs.
8. As a result of the detailed review process, it is our view that the total welfare related response costs in the sum of \$37,763.48 (excluding GST) represents only eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

9. The breakdown of the eligibility amounts is set out in the table below:

Eligibility	Amounts (excluding GST)
Eligible costs	\$37,763.48
<i>GST included</i>	\$31,352.17
<i>GST exempt</i>	\$6,411.31
Ineligible costs	\$24,216.06
<b>Total</b>	<b>\$61,979.54</b>

10. The \$37,763.48 (excluding GST) of eligible costs relate to accommodation for displaced people, food and water, fuel for food and generators, hireage of generators and portaloos, and welfare bedding and storage. Of the \$37,763.48 (excluding GST) eligible costs, \$6,411.31 is GST exempt as the invoices were from non-GST registered organisations.
11. The formal Kaipara District Council claim (Chief Executive’s letter and invoice) in the sum of \$37,763.48 (excluding GST) is attached to this memorandum [Attachment A]. Eligible costs have been agreed and accepted by the Kaipara District Council.

## Financial

---

12. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
13. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
14. Subject to your approval, the reimbursement of the Kaipara District Council’s eligible welfare related response costs in the sum of \$37,763.48 (excluding GST), would take total reimbursements to local



**IN CONFIDENCE**

authorities made against the PLA in the 2022/23 financial year to \$6,210,983.03 (excluding GST) and would leave \$5,789,016.97 (excluding GST) remaining of the sub-delegated limit.

Released under the Official Information Act 1982

**Recommendation and approvals**

15. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Kaipara District Council in the sum of \$37,763.48 (excluding GST).


YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	24 May 2023

16. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Kaipara District Council in the sum of \$37,763.48 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	26 May 2023

ATTACHMENT A: Formal Kaipara District Council Claim

Released under the Official Information Act 1982



Kaipara ko Orahoukai  
**KAIPARA  
 DISTRICT**  
 Two Oceans Two Harbours

32 Hokianga Road,  
 Private Bag 1001,  
 Dargaville 0340,  
 Northland,  
 New Zealand  
 P 0800 727 059  
 E council@kaipara.govt.nz  
 www.kaipara.govt.nz

19<sup>th</sup> May 2023

National Emergency Management Agency  
 PO Box 5010  
 WELLINGTON 6145

Dear John

**Reimbursement of welfare related expenses after cyclone Gabrielle and extreme weather events February 2023**

**Reference: C088.850.2432**

Following cyclone Gabrielle and the extreme weather events during February 2023, Kaipara District Council is seeking reimbursement for the following costs found in our claim, summarised below:

Eligibility	Amount (excluding GST)
Eligible	\$ 37,763.48
Ineligible	\$ 24,216.06
<b>Total</b>	<b>\$ 61,979.54</b>

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

The above reimbursements of \$37,763.48 has been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$37,763.48 (excl. GST) are for eligible welfare costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.
- The invoices provided are for eligible cost as a result of the February 2023 extreme weather events.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA. [or Funding received from other Crown agencies or external organisations have been deducted from this claim and accurate amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified
- All invoices included in the claim have been paid by Kaipara District Council
- All amounts are actual and GST exclusive

If you require further clarification, please do not hesitate to contact s9(2)(g)(ii)

Yours faithfully



Jason Marris

**Chief Executive Kaipara District Council**

Released under the Official Information Act 1982





# Memorandum

<b>To</b>	John Price, Deputy Chief Executive, NEMA s9(2)(g)(ii)
<b>From</b>	s9(2)(g)(ii)
<b>Date</b>	4 September 2023
<b>Title</b>	<b>Whangarei District Council: Reimbursement of Eligible Welfare Related Response Costs for the February 2023 Cyclone Gabrielle event</b>

## Purpose

- The purpose of this memorandum is to:
  - Provide you with a summary of welfare related response costs incurred by the Whangarei District Council following Cyclone Gabrielle event in February 2023; and
  - Recommend that Whangarei District Council be reimbursed for eligible welfare related response costs in the sum of \$13,724.22 (excluding GST).

## Background

- On 12 February 2023, Cyclone Gabrielle devastated large areas across the North Island resulting in landslides and flooding causing significant damage to roading infrastructure, bridges, river management system and other critical infrastructure. A national state of emergency was declared on 14 February 2023. Eleven people lost their lives during Cyclone Gabrielle.
- Whangarei was one of the first impacted by the weather event. The cyclone delivered 334mm of rain over the first two days of the weather event. Localised flooding occurred leading to road closures and power was cut to an initial 13,000 households. Whangarei District Council arranged emergency accommodation and provided food for impacted people.
- Whangarei District Council has submitted their claim seeking full reimbursement (100% government contribution) of \$13,724.22 (excluding GST) for welfare related costs which including accommodation, food and food preparation items, fuel and bedding.

## Discussion

- All local authority response, other response and recovery claims are the subject of a detailed eligibility review before any government reimbursement is made.
- The initial welfare claim received from Whangarei District Council totalled \$13,724.22 (excluding GST).

7. As a result of the detailed review process, it is our view that all the total welfare related response costs in the sum of \$13,724.22 (excluding GST) represents eligible costs in accordance with Section 33 of the Guide to the National CDEM Plan 2015 (the Guide) and are eligible for the Government 100 percent funding contribution:

*“eligible costs include the full direct costs of accommodating transporting, feeding and clothing people who cannot continue to live in their usual place of residence as a result of an emergency”*

8. Eligible welfare related costs were for accommodation, bedding, food and food preparation items, and fuel.
9. The formal Whangarei District Council claim (Chief Executive’s letter and invoice) in the sum of \$13,724.22 (excluding GST) is attached to this memorandum [**Attachment A**]. Eligible costs have been agreed and accepted by the Whangarei District Council.

## Financial

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10. Welfare related response costs are funded from the Vote Prime Minister and Cabinet non-departmental other expense appropriation for *Local Authority Emergency Expenses* Permanent Legislative Authority (the PLA).
11. In your role as Deputy Chief Executive NEMA, you currently have the sub-delegated authority against the Permanent Legislative Authority to approve all reimbursements for eligible response and recovery costs up to a total of \$12 million per financial year. Any amount greater than this requires Cabinet approval.
12. Subject to your approval, the reimbursement of the Whangarei District Council’s eligible welfare related response costs in the sum of \$13,724.22 (excluding GST), would take total reimbursements to local authorities made against the PLA in the 2023/24 financial year to \$1,197,384.73 (excluding GST) and would leave \$10,802,615.27 (excluding GST) remaining of the sub-delegated limit.

**Recommendation and approvals**

13. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Agree** to recommend the Deputy Chief Executive NEMA approve the reimbursement of eligible welfare related response costs to the Whangarei District Council in the sum of \$13,724.22 (excluding GST).

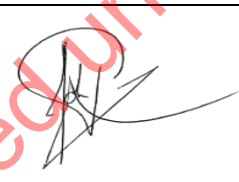
YES

RECOMMENDED	
s9(2)(g)(ii)	
Name	s9(2)(g)(ii)
Title	s9(2)(g)(ii)
Date	4 September 2023

14. It is recommended that you:

- a) **Note** the contents of this memo and the information provided in Attachment A;
- b) **Approve** the payment of eligible welfare related response costs to the Whangarei District Council in the sum of \$13,724.22 (excluding GST).

YES

APPROVED	
	
Name	John Price
Title	Deputy Chief Executive, NEMA
Date	13 September 2023

ATTACHMENT A: Formal Whangarei District Council Claim

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29 August 2023

National Emergency Management Agency  
147 Lambton Quay  
PO Box 5010  
Wellington 6140

Attention: John Price  
Reference: 088.850.2432

Dear Mr Price,

**Reimbursement of welfare and other response and recovery related costs after Cyclone Gabrielle, 14 February 2023.**

Whangarei District Council is seeking reimbursement for the following costs found in the current claim as follows:

Description	
Cyclone Gabrielle Claim	\$13,724.22 (excluding GST)

A complete breakdown of how we came to these costs can be found in the attached Excel spreadsheet (called WDC Claim-Cyclone Gabrielle).

These claims have been subject of claim eligibility review and assessment sessions undertaken with Crown and Council officials.

All the above reimbursements have been agreed by Council and Crown officials.

I confirm that in this claim:

- The total costs of \$13,724.22 (excluding GST) are for eligible welfare and other response and recovery costs in accordance with the Section 33 of the Guide to the National Civil Defence Emergency Management Plan 2015.



- The invoice provided are for eligible costs resulting from Cyclone Gabrielle, 14 February 2023.
- No other Crown agencies or external organisation funding has been received or is expected to be received for amounts claimed from NEMA.

I also certify the following:

- The goods and services provided were solely in relation to the event specified.
- All invoices included in the claim have been paid by Whangarei District Council.
- *All amounts are actual and GST exclusive*

If you require further clarification, please do not hesitate to contact:

Simon Weston, Chief Executive,

Email: s9(2)(g)(ii)

Phone: s9(2)(g)(ii)



Simon Weston,

Chief Executive, Whangarei District Council

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**From:** s9(2)(g)(ii)  
**To:** s9(2)(g)(ii)  
**Cc:** [claims](#)  
**Subject:** RE: Whangarei District Council Solid Waste Management Fund Application  
**Date:** Wednesday, 21 June 2023 4:11:59 pm  
**Attachments:** [image001.jpg](#)  
[image002.png](#)

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Kia ora s9(2)(g)(ii)

Thank you for sending through the additional invoices.

I have done an assessment based on the information provided and unfortunately both invoices are considered ineligible. The vegetation relief being claimed is outside the funding criteria. The intent of the Fund is to address the public health risk posed by the solid waste from residential properties as a result of Cyclone Gabrielle event.

If you do have additional expenses related to waste from the Cyclone, please feel free to submit them, noting that eligible expenses are from the arrival of Cyclone Gabrielle through to 30 June.

If you have any questions about any of the above, please feel free to get in touch.

Many thanks,

s9(2)(g)(ii)

s9(2)(g)(ii)

National Emergency Management Agency Te Rākau Whakamarumaruru

s9(2)(g)(ii)

[www.civildefence.govt.nz](http://www.civildefence.govt.nz)

s9(2)(g)(ii)

PO Box 5010, Wellington 6045, New Zealand

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**From:** s9(2)(g)(ii)

**Sent:** Tuesday, 20 June 2023 12:51 pm

**To:** s9(2)(g)(ii)

**Subject:** RE: Whangarei District Council Solid Waste Management Fund Application

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Kia ora s9(2)(g)(ii)

Finally we have the second invoice for the cyclone waste disposal. I have attached that along with the first invoice and the updated application form.

Please let me know if you need anything further.

Regards

s9(2)(g)(ii)

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**From:** s9(2)(g)(ii) >

**Sent:** Wednesday, 7 June 2023 9:16 am

**To:** s9(2)(g)(ii)

**Subject:** RE: Whangarei District Council Solid Waste Management Fund Application

**EXTERNAL:** This email originated from outside Whangarei District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[UNCLASSIFIED]

Kia ora s9(2)(g)(ii)

I am just getting in touch regarding the other invoices you have for your claim and whether you have received them yet.

No problem if not, I just thought I would check in.

Many thanks,

s9(2)(g)(ii)

s9(2)(g)(ii)

**National Emergency Management Agency Te Rākau Whakamarumarū**

Direct Dial: s9(2)(g)(ii) | Mobile: s9(2)(g)(ii) | [www.civildefence.govt.nz](http://www.civildefence.govt.nz)

Level 14, TSB House, 147 Lambton Quay | PO Box 5010, Wellington 6045, New Zealand

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**From:** s9(2)(g)(ii)

**Sent:** Tuesday, 16 May 2023 5:23 pm

**To:** claims <[claims@nema.govt.nz](mailto:claims@nema.govt.nz)>

**Subject:** Whangarei District Council Solid Waste Management Fund Application

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[Learn why this is important](#)

Kia Ora

Please find our application attached.

The second invoice referenced in the application will be supplied as soon as it is available.

Please let me know if further information is required.

Regards

s9(2)(g)(ii)

s9(2)(g)(ii)

**Whangarei District Council** | Forum North | Private Bag 9023, Whangarei 0148 | [www.wdc.govt.nz](http://www.wdc.govt.nz)

s9(2)(g)(ii)

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