

Generic Policy Paper Flow Chart

Action

Department drafts paper

Consultation

Paper redrafted using feedback from consultation

Paper sent to Minister for submission to Cabinet committee

Paper submitted to Cabinet Office

Cabinet committee considers paper

Cabinet confirms the committee decisions and papers referred by committees

Department acts on Cabinet and committee decisions as needed

Timeline

1 week to several months

Minimum two weeks for consultation

Depends on feedback

Allow the Minister time to read, consult and comment on the paper

10am Thursday for committees that meet on Wednesday

Committees meet Wednesday

Cabinet on Monday morning